

MINUTES
BHSU Staff Senate

Monday, July 20, 2020 – 10 AM
Meeting held via Zoom.

Attendees: Derrick Erhart, Taylor Watkins, Roxanne Lewis, Terri Bjorum, Kristin Carmichael, Nancy Shuck, Scott Hanson, Diana Jones, Tai Duncan, Brock Anundson, Clarissa Thompson, Janette Hettick

Guests: Ryan D., Anne S., Diane W., Melissa H., Sharla D., Cassie M., Rich L., Donna V., Karen W., Tracey S., Jodi G.

1. Call to Order at 10:00 am
2. Change in Senator – Welcome Taylor Watkins
 - a. Nancy formally welcomed Taylor to the Staff Senate.
3. Approval of Minutes of June 15, 2020
 - a. Terri Bjorum motioned to approve the minutes. Scott Hanson seconded the motion. The motion was put to a vote and was carried.
4. University Policy Change – Emergency Campus Closures
 - a. No questions or concerns were made at this time.
5. Proposed Bylaw Changes
 - a. No new changes proposed at this time.
 - b. Nancy did mention that with the ever-changing constituent list, that bylaw changes may need to be made in the future to ensure proper representation. If anyone has any ideas, please let Nancy know.
6. Committee Reports
 - a. University Re-Opening Task Force (Roxanne Lewis)
 - i. Facilities is continuing to order and receive COVID related supplies. More social distancing floor stickers have arrived. Sanitization stations should be arriving soon. Scott added a reminder that we all need to utilize the work order system for work requests. Please don't mention a work request to someone in passing.
 - b. Start of Fall Semester Task Force (Brock Anundson)
 - i. The task force has passed all recommendations on to the different departments and is in a monitoring mode at this time.
 - ii. Brock mentioned that all the recommendations are available for review on the BHSU COVID-19 page at: <https://www.bhsu.edu/About-BHSU/Safety/COVID-19-Coronavirus>.
 - iii. Brock also reminded us all about the August 19th start of classes and the three holidays that are being moved to the end of December. Melissa Hart added that anyone still wanting to be absent on Labor Day (Sept. 7th), Native American Day (Oct. 12th), or Veteran's Day (Nov. 11th) will need to submit a request to use Annual Leave for these days.
 - c. University Foundation Proposal
 - i. Nancy reviewed the Scholarship Subcommittee document and asked that any questions or concerns be brought to the subcommittee for review.

7. Updates – Listening Sessions with Constituents
 - a. No updates were made at this time.
8. Announcements
 - a. No new announcements this time.
9. Meeting Adjourned at 10:13 am