



MINUTES  
BHSU Staff Senate

Monday, November 16, 2020 – 10 AM  
Zoom meeting the third Monday of each month

**Senators:** Andrea Bakeberg, Derrick Erhart, Diana Jones, Kristin Carmichael, Jennifer Lucero, Sharla Dowding, Nancy Shuck, Scott Hanson, Melissa Hart (ex-officio), Brock Anundson, Bill Kelly, Roxanne Lewis, Terri Bjorum, Janette Hettick

**Excused:** Clarissa Thompson

**Guests:** Donna Vanden Hoek Wiles, Prasanthi Pallapu, Sara Beth, Tracey Steinbach, Rich Loose, Anne Stevens, Jean Osborn, Karen Williamson, Johanna Best

Call To Order

1. The meeting was called to order at 10: 03 a.m.

Approval of Minutes of October 19, 2020

1. Roxanne Lewis made a motion to approve the October minutes. The motion was seconded by Derrick Erhart and was carried.

Treasurer Report – William Kelly

1. Bill reported that there is no updated treasury report.

RCSAC Meeting – Minutes and Report – Diana Jones (minutes attached)

1. Diana reported that it was a very short meeting due to being held via Zoom. Made introductions and talked about what is happening at each of the universities. Diana shared our changes in leadership at BHSU. Also shared COVID updates and how we are managing our positive cases. There was some savings across universities largely attributed to faculty/staff working from home and reduced travel. Working on an RFP for our Stay Well Benefits. Diana asked why our plan doesn't cover hearing aids and tests for adults.
- II. Nancy noted they held elections for officers. Diana said that those positions are held for one year at a time.

- III. I regard to combining universities or creating efficiencies across the BOR, one of the focuses is looking at courses that are not core to degrees and combining the administration of programs. BOR does not agree that universities in whole should combine as that is not necessarily a significant cost savings.
- IV. Next meeting will be held in April at Northern State University.

#### BHSU Mission and Vision Statements (text attached)

- I. Mission:
  - a. One comment was that it speaks to what we do, but not why we exist. Our mission shouldn't be one that could just as easily apply to another state institution as to BHSU. We don't exist to offer degrees, but to provide people with opportunities to grow personally and professionally in order to improve the communities in which they live.
  - b. Another suggestion for revisions was removing "offers a generous number of baccalaureate and select master's degrees", because we are an institution of higher education and don't need to say what we offer, and it makes it too long. We also have an incredible set of programs on our campus that cultivate creativity and suggest adding after "public engagement" "..., cultivates creativity".
  - c. It was asked if they went back to the law that established BHSU. That was done the last time the mission was updated when Kay Schallenkamp was here.
- II. Vision:
  - a. One comment was that it could almost be shortened to: "...will be an economic engine for Western South Dakota."

#### BHSU Family Scholarship Fund – presented to Faculty Senate officers

- I. No additional update at this time.

#### Policy Review

##### 4:8 Human Rights Complaints

- I. Section 4.c. – the "processes" at the end of line 1 should read "process."
- II. Section 4.e.i. – take out "and" before (c).
- III. Section 4.f.ii 3 and 4 – is there any way to combine 3 and 4 as 4 only adds the timeline to the action of formal disciplinary procedures?
- IV. Section 4.f.ii.5 – add "s" to "belong".
- V. It would be nice if Section 3 – f and g could be combined in some way since the information following is basically the same for the investigator

or the disciplinarian, but perhaps legally the combining might not be appropriate.

5:5 Consulting Contracts

5:6 Contract, Agreement, and Memorandum of Understanding Review and Approval

5:7 Household Moving Allowance

I. Section 2.g – The last sentence in this section is not a complete sentence, “Any reimbursable expenses under this reimbursement as provided in SDCL 3-9-12.”

a. This sentence will be corrected to clarify that reimbursable expenses are provided in SDCL 3-9-12.

II. There was a question in section 2.g. whether a family moving could be reimbursed for more than one room. The policy is written to allow for only one room. Diana Jones will follow up with Brandon Bentley.

5:8 Purchasing

6:11 Naming of University Facilities

6:13 Assigning On- and Off-Campus Workstations

l. All policies were approved as written with updates/recommendations.

#### Committee Reports

l. There were no additional committee reports

#### Announcements

l. There were no announcements.

#### Adjourn

l. Janette Hettick motioned to adjourn. The motion was seconded by Derrick Erhart and was carried.