

Black Hills State University
Faculty Senate
Minutes for November 7, 2018
Swarts Room (Student Union Building)

Attendance: Cheryl Anagnopoulos, David Crawford, Holly Downing, Gina Gibson, Faye LaDuke-Pelster, Parthasarathi Nag, Jerry Rawlings, Wei Song; and Josh Vaith (Student Senator)

Visitors: Provost Chris Crawford, Charles Lamb, and Hannah Neumiller

1. Meeting called to order at 3:15
2. Approval of agenda. Parthasarathi Nag and Faye LaDuke-Pelster moved and seconded a motion to approve the agenda. Motion passed.
3. Provost and Vice President Chris Crawford provided Faculty Senate with updates:
 - a. Promotion and Tenure Committee issues. Dr. Crawford provided a handout, which outlined current information about promotion and tenure procedures and committees as well as the timeline that is available to faculty. Information for the handout was gathered from the Faculty Handbook and the BOR website as well as from other sources. Possible additions to the information and clarifications were added in red by Dr. Crawford. During discussions, it was noted that the Faculty Handbook was put together 13 years ago and is a bit outdated. The Faculty Handbook sends faculty to the BOR website for most information. A taskforce to work on updating the information on promotion and tenure will be organized. The updates will be added to the Faculty Handbook. It is anticipated that the changes will be completed by August of next year. Discussion of who would be appropriate to work on the taskforce ended with some questions that will need to be resolved. Once the appropriate individuals are identified, their names will be sent to Chris Crawford.
 - b. School chair and college dean evaluations. AAC had this as an agenda item. These evaluations should be done every five years. Dr. Crawford agreed to pay for the cost of using the administrative IDEA form.
 - c. Budget updates from the Administration Team. Some decisions to date: Jacket Zones are closing, Sioux Falls admissions recruiter eliminated, hiring freeze on all positions with process for exceptions, administration team will lose cell phone stipends, contract for marketing consultants will be terminated after this year, Hanover Research contract will be terminated, (studied RC market and report is done), tree program is suspended, President's Fellows program is suspended, faculty and staff are urged to be mindful of purchases, Kathy Johnson will look into carryover of some commitments, allowing cash flow to extend to next year, phone-a-thon eliminated (instead will be using software), storage garage space will be reduced and the number of college peer advisors will be reduced. Discussions for additional cuts will be on-going.
4. Student Senators provided updates:
 - a. Student Senate held a forum for local legislators on campus, which 70 students attended. Their efforts encouraging student voting has resulted in the BHSU campus being recognized as one of the top campuses nationwide for civic engagement.

- b. Student Senate is still working on getting BHSU to revise its alcohol policies, which are some of the most stringent among peer institutions. The proposed changes would better align the campus with BOR policies.
 - c. Discussions of student concerns with A'viands are ongoing. No changes in set-up and seating are possible at this point. Student Senate has asked for expanded hours and the possibility of an unlimited meal plan. Some students are stealing food as their plans run out or students anticipate being short meals later in the semester. It was suggested we should invite A'viands to a future Faculty Senate meeting.
 - d. Student Senate is developing a resolution to support the two budget priorities of the BOR: funding for increases in faculty salaries and for the Dakota Scholarship program.
5. Charles Lamb provided updates on his office and the Research Council.
 - a. He is working on selecting this year's seed grant recipients. A call for proposals went out earlier in the semester with proposals due in late October. Final decisions should be made next week. Funds for the seed grants was generously provided by Dr. Crawford's budget. The challenge is that \$30,000 in seed grant requests were received, which is about twice what is available for awards. Five to six awards are anticipated. Grants will start shortly after that. The goal is that faculty will have the calendar year to use funds and then present their results at the next Black Hills Research Symposium (now a requirement). Discussions on the seed grant presentation session and how to incorporate the research of international partners ensued.
 - b. Dr. Lamb discussed funding CUR membership and student travel to NCUR from his budget. Both are important for undergraduate research and marketing the quality of our programs.
 6. Approval of minutes of Oct 17. Parthasarathi Nag and Gina Gibson moved and seconded a motion to approve the minutes. Motion passed.
 7. Curricular proposal approvals. A first motion to approve three smaller curricular changes, including a new course request in photography, a minor program modification to Corporate Communication, and a revised pre-requisite for a common course, math course was made and seconded by Parthasarathi Nag and Jerry Rawlings. Motion was approved. A second motion to approve a new master's degree in K-12 Special Education was proposed and seconded by Holly Downing and Gina Gibson. Motion passed.
 8. A faculty concern about the loss of funding for student travel was raised. None of the senators could remember any funding for student travel except for travel to NCUR.
 9. University Promotion and Tenure Committee membership concerns were raised with Dr. Crawford and he is not concerned about this issue. Faculty Senate discussed the concern. Cheryl Anagnopoulos will research how other universities organize their promotion and tenure committees.
 10. Faye LaDuke-Pelster and Gina Gibson moved and seconded a motion to adjourn. Motion passed.