



## Office of International Relations & Global Engagement

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### Transfer-In Request Form

Please complete this form if you are intending to transfer to Black Hills State University from another U.S. institution in F-1 or J-1 status. Section I is to be completed by you as the student. Please ask your international student adviser to complete Section II. The adviser will then email this form along with a copy of the student's current I-20 or DS-2019 to [international@bhsu.edu](mailto:international@bhsu.edu).

#### SECTION I: TO BE COMPLETED BY TRANSFER STUDENT

Full Name: \_\_\_\_\_

*Last/Family Name*

*First Name*

Address: \_\_\_\_\_

*Street Address*

\_\_\_\_\_

*City*

*State/Province*

*Country*

*Postal Code*

Email Address: \_\_\_\_\_

Phone Number: \_\_\_\_\_ Current Status: ☐ F-1 ☐ J-1

Intended Program: ☐ Academic English Training ☐ Bachelor ☐ Master

Campus you will be attending: ☐ BHSU - Spearfish ☐ BHSU - Rapid City

I have applied to BHSU for the following term: ☐ Fall ☐ Spring \_\_\_\_\_ Year  
and authorize release of the following information.

Student Signature: \_\_\_\_\_ Date: \_\_\_\_\_

#### SECTION II: TO BE COMPLETED BY INTERNATIONAL STUDENT ADVISER

SEVIS ID#: \_\_\_\_\_ Transfer Release Date: \_\_\_\_\_  
*If transferring to BHSU-Spearfish, use code SPM214F00184000; if to BHSU-Rapid City, use code SPM214F00184002*

Student's dates of enrollment at your institution: \_\_\_\_\_ to \_\_\_\_\_

Student's Program: ☐ Academic English Training ☐ Bachelor ☐ Master ☐ Other: \_\_\_\_\_

Has the student been authorized for reduced course load? ☐ Yes ☐ No

Has the student been authorized for CPT or academic training? ☐ Yes ☐ No

Has the student maintained valid status of their F-1 or J-1 visa? ☐ Yes ☐ No

Is the student eligible to return to your institution? ☐ Yes ☐ No

If yes, please explain: \_\_\_\_\_

Additional comments: \_\_\_\_\_

The information above is true to the best of my knowledge.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_ Title: \_\_\_\_\_

Printed Name: \_\_\_\_\_ Email Address: \_\_\_\_\_

School Name: \_\_\_\_\_ City and State: \_\_\_\_\_