

BHSU Student Union Room Rental Information

The Student Union staff is happy to assist with helping plan and host events ranging from small intimate meetings to large banquets. Please contact the David B. Miller Yellow Jacket Student Union staff for more information regarding fees and large-scale events at 605-642-6102. The Student Union has three rate structures for patrons utilizing the facilities. These rates only apply to normal business hours. There will be a fee of \$100/hour for after-hours events in addition to any other applicable fees. Recognized Student Organizations and BHSU Departments may utilize the facility free of charge during normal business hours for university-related events. To reserve a room in the Student Union, please fill out the [online room request form](#), found here <https://bhsu.tfaforms.net/217820>.

Room	Recognized Student Organizations or BHSU Departments	Non-Profit/Civic Groups	Business & Private Gatherings Rates
Jacket Legacy Room	\$0.00	0-4 hrs. = \$250 \$75/hr. thereafter	0-4 hrs. = \$500 \$75/hr. thereafter
Club Buzz	\$0.00	0-4 hrs. = \$200 \$65/hr. thereafter	0-4 hrs. = \$400 \$65/hr. thereafter
Crow Peak Conference Room #205	\$0.00	0-4 hrs. = \$110 \$45/hr. thereafter	0-4 hrs. = \$220 \$45/hr. thereafter
Trump Conference Room #212	\$0.00	0-4 hrs. = \$75 \$40/hr. thereafter	0-4 hrs. = \$150 \$40/hr. thereafter
Swarts Conference Room #213	\$0.00	0-4 hrs. = \$50 \$35/hr. thereafter	0-4 hrs. = \$100 \$35/hr. thereafter
Upper Conference Room #206	\$0.00	0-4 hrs. = \$37.50 \$30/hr. thereafter	0-4 hrs. = \$75 \$30/hr. thereafter
Lobby Table	\$0.00	\$50/day	\$50/day

The following miscellaneous charges may be charged in addition to the above-noted fees for all groups.

\$15 base fee for use of technology or student union supplies in any of the conference rooms.

\$15 per every two hours for use of technology in the Jacket Legacy Room or Club Buzz.

\$15 fee for use of any meeting space using the student union phone lines (i.e. conference calls).

Please call 605-642-6102 with any questions regarding the fee schedule, room availability, and special setup needs.

