Career Development Opportunity

Site Supervisor: Lewis Barbari
Email: sinead.trautman@jyve.com
Phone: (650) 576-5959
Address: 564 Pacific Ave San Francisco California, 94133
Are you a BHSU Alumni?: No
If yes, what year did you graduate?:

Opportunity Details
Business, Company, Organization Name: Jyve Corporation
Company Description: Jyve is a Skills-as-a-Service platform that matches enterprise businesses’ in-store execution needs with the right skills at the right time. Operational in most of the U.S., Jyve offers distributors, brands, and retailers fast access to skilled Jyvers who are certified to handle tasks including merchandising, ordering, and brand ambassadorship.
Opportunity Offering: Part-time/Seasonal Job
Work Study Options:
Opportunity Title: Retail Sales Representative (Part-Time)
The opportunity will take place in?: Spearfish and Rapid City, SD
Start Date:
End Date:
Weekly Hours: 20
Hourly Wage: $20
What does the opportunity provide?:
As a part-time Retail Sales Representative, you will perform a variety of tasks to meet the needs of our customers in your assigned market, including (but not limited to) auditing, inventory management, product rotation and ordering, and customer service.

You will have the opportunity to grow your customer service and sales skills. Additionally, you will learn about the consumer packaged goods and retail industries.

Responsibilities include:
- Establish and cultivate productive relationships between Jyve and its customers
- Work independently to deliver in-store services to customers in your assigned market
- Perform a variety of tasks to meet the needs of our customers in your assigned market, including (but not limited to) auditing, inventory management, product rotation and ordering, and customer service
- Follow Jyve’s policies and procedures and those of our customers

What are the characteristics of a qualified candidate?:
- Be highly customer-service oriented
- Be a creative problem solver; have a sense of urgency
- Able to work independently and take initiative
- Highly organized, skilled in prioritizing, multi-tasking, and managing your time effectively and efficiently

What skills are needed to be successful?:
- High School diploma or equivalent required; Bachelor’s degree preferred
- A minimum of two (2) years of in-store sales, merchandising, or eCommerce experience, preferably in a retail environment
- Able to work flexible hours, including some weekends
- Can travel up to 75%, have a valid driver’s license, clean driving record, and reliable transportation
- Ability to perform repeated bending and lifting of up to 50 pounds

Application Process:
Please submit your resume to our online job posting [https://boards.greenhouse.io/jyve/jobs/1922442](https://boards.greenhouse.io/jyve/jobs/1922442) or email your resume to sinead.trautman@jyve.com with the subject line: Retail Sales Representative (Part-Time) South Dakota

Application Deadline: 11/20/2019