

**APPENDIX D
STUDENT EVALUATION OF INTERNSHIP**

(To be completed by Intern at end of internship)

PERSONAL DATA:					
Student Name:	Name and address of internship site/employer:				
Dates of Internship: (start & end dates)					
A. EVALUATION OF SUPERVISOR					
	<u>Always</u>	<u>Frequently</u>	<u>Sometimes</u>	<u>Seldom</u>	<u>Never</u>
1. Did supervisor appear interested in you as an individual?	_____	_____	_____	_____	_____
2. Did supervisor provide adequate training?	_____	_____	_____	_____	_____
3. Did supervisor motivate you to improve yourself?	_____	_____	_____	_____	_____
4. Did you receive adequate instructions or assistance from your supervisor in the conduct of your work?	_____	_____	_____	_____	_____
	<u>Weekly</u>	<u>Bi-Weekly</u>	<u>Monthly</u>	<u>Semester</u>	<u>Never</u>
5. How often did your supervisor discuss your job performance with you?	_____	_____	_____	_____	_____
Comments					
B. EVALUATION OF CO-WORKERS					
	<u>Excellent</u>	<u>Good</u>	<u>Average</u>	<u>Fair</u>	<u>Poor</u>
1. Acceptance of an intern seemed to be:	_____	_____	_____	_____	_____
	<u>Always</u>	<u>Frequently</u>	<u>Sometimes</u>	<u>Seldom</u>	<u>Never</u>
2. We communicated effectively:	_____	_____	_____	_____	_____
3. We communicated effectively with each other:	_____	_____	_____	_____	_____
Comments:					

D. PERSONAL

	<u>Always</u>	<u>Frequently</u>	<u>Sometimes</u>	<u>Seldom</u>	<u>Never</u>
1. Do you believe your position provided a relevant experience?	_____	_____	_____	_____	_____
2. Do you believe you did work of value for your employer?	_____	_____	_____	_____	_____
3. Did you always receive adequate training in your job?	_____	_____	_____	_____	_____
4. Did the work/atmosphere allow for the expression of your ideas?	_____	_____	_____	_____	_____

	<u>Excellent</u>	<u>Good</u>	<u>Average</u>	<u>Fair</u>	<u>Poor</u>
5. My academic preparation for this assignment was:	_____	_____	_____	_____	_____
6. The understanding I had of my job duties and my responsibilities were:	_____	_____	_____	_____	_____
7. Which university courses were the most helpful in the performance of your duties?					
8. Which university courses were the least helpful?					
9. What additional courses would you recommend that the university offer in your major field of study?					

D. OVERALL EVALUATION OF INTERNSHIP

1. How would you describe the overall internship?

Excellent Very Good Good Average Below Average Poor

Comments: _____

2. Would you consider working for this organization following graduation?

_____ Yes _____ No

Comments:

Signature:

Date:

Please complete this form at the end of your internship and return to the appropriate School of Business Internship Coordinator, SD CEO:

Address: (Woodburn 216, BHSU)

SD CEO
BHSU
1200 University Street Unit 9511
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