

Black Hills State University - Office of Residence Life Night Assistant Application

Dear Residence Life Staff Applicant:

Thank you for showing an interest in becoming a Residence Life staff member at Black Hills State University. In addition to this application, *a current resume and three references are required*. The application is due by **Monday, October 2, 2023, by 5:00 p.m.** in the Residence Life Office (Woodburn Hall, 124). **Please type or print your application in black ink. Applications are available on the BHSU Residence Life web page.**

Qualifications:

- ✓ 2.0 Cumulative Grade Point Average by start of Fall Training 2023.
- ✓ Full-time student (12 credit hours), while employed as a Residence Life Staff Member unless otherwise approved by the Director of Residence Life
- ✓ Have lived on campus one semester (includes current semester).
- ✓ Desire to lead, help, interact, grow, and have fun!

If you have any questions regarding this process, please feel free to contact:

John Ginther	Director of Residence Life	(605) 641-3553
Lara No Braid	East Complex Director, YJ Apartments	(605) 641-6228

Staff Selection TIMELINE

Applications Due:	<u>October 2nd, 2023; 5:00 pm in the Residence Life Office</u>
Individual Interviews:	<u>October 4th through October 8th, 2023</u>
Offer Letters Out:	<u>October 11th, 2023; sent through emails.</u>
Acceptance Confirmation Due:	<u>October 15th, 2023; 5:00 pm in the Residence Life Office</u>

Student I.D. # _____



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Please complete the following form and return to the Residence Life Office (Woodburn Hall, 124) by
Monday, October 2, 2023, at 5:00pm.

Name: _____
Last First MI Student I.D. Number

Present Campus Address: _____

E-Mail Address: _____ Cell phone number: _____

PERMANENT ADDRESS:

_____ Date of Birth

City State Zip _____
I identify my Gender as

Academic Major: _____

Number of semesters lived on campus (including **this** semester) _____

Number of semesters completed at the end of this semester: _____

Last Semester G.P.A _____ Cumulative GPA: _____

Will you be requesting any special accommodations during the course of the selection process?

List any organizations you have belong to, and any leadership roles you have held which you feel better prepare you to be a Residence Life staff member (activities, employment etc.):

List any on or off-campus activities or organizations in which you plan to participate in next year and how much time would be involved (including athletics, clubs, newspaper, etc.)

Student I.D. # _____

Have you ever been convicted of a crime other than a minor traffic violation? Yes No
If yes, please explain offense and the outcome.

Have you been documented for a violation of the BHSU Student Code of Conduct? Yes No
If yes, please explain the violation and the outcome.

Please return your application, and resume to the Residence Life Office by **Monday, October 2, 2023**.
Thank you for your interest, time, and effort in the selection process.

Applicant’s Statement

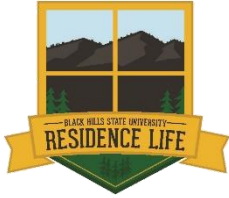
I release to the Residence Life Offices access to my grades in order to check my GPA for job eligibility. I hereby certify that all statements and answers set forth on this application are complete and true. I understand that false statements or omissions will be cause for the termination of my application or subsequent employment. I also understand that by signing this application, I am giving permission to the Residence Life Department to access my academic and disciplinary records as well as social media (i.e. Facebook, Twitter, Instagram, etc.) as deemed necessary to discuss information relevant to my candidacy. I understand that an offer of employment is contingent upon the results of a background.

Signature of Applicant

Date

Any student enrolled at Black Hills State University who has a documented disability is eligible for assistance through Disability Services, Jennifer Lucero (605-642-6099)

Black Hills State University is committed to ensuring equal access to its educational programs and employment opportunities without regard to sex, gender, race, color, national origin, religion, age, disability, pregnancy, gender identity, sexual orientation, predisposing genetic characteristics, marital status, veteran status, military status, domestic violence victim status, or ex-offender status. Inquiries regarding this policy should be directed to the Compliance Officer, 1200 University St, Human Resources Office, Spearfish SD, 57799, or call (605) 642-6549



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5. If you are a NA reapplying, what is one progressive change that would benefit the Night Assistant Program?
 - a. If you are a new applicant, what do you hope to gain from the position?

Student I.D. # _____