

## SITUATION...

## TRANSFER TO...

*New student – wants to register for classes*

**ASK:** Have you been admitted?

No →

Yes →

Admissions → **6343**

Registrar (Cindy) → **6092**

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*Current student – wants to register for classes*

\*OR\*

Needs to make a *Success Plan* due to suspension

\*OR\*

Needs to talk to someone about *probation*

**ASK:** What is your major? (*see back*)

College of Liberal Arts →

College of Business & Natural Sciences →

College of Ed & Behavioral Sciences →

Janette Hettick → **6934**

Melissa Haught → **6277**

Melissa Woodall → **6132**

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Questions about *credits transferring in*

\*OR\*

Wants to *change major/minor/advisor* →

Registrar (Cindy) → **6092**

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Questions about *Financial Aid/FAFSA*

\*OR\*

Questions about their *Bill or paying* for school

\*OR\*

Questions about attendance confirmation →

Student Financial Services → **6145**

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Questions about *Housing, Roommates, Dining* →

Residence Life → **6464**

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Cannot access email/issues with tech programs →

Email [bhsuhelpdesk@bhsu.edu](mailto:bhsuhelpdesk@bhsu.edu) (fastest) –OR–  
Call **6580**, **press 1**, and leave a message

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Questions about *GI Bill* or anything relating to  
*Veteran's Affairs* →

David Dodson → **6415**

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Questions about *On-campus Jobs* →

**Refer to Jacket Job Link**

<https://www.myinterfase.com/bhsu/Account/LogOn?ReturnUrl=%2fbhsu%2fstudent>

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Employers asking about student workers or job fair

Melissa Haught → **6277**