

Appendix A-4 Professional Disposition

Please return this form within 10 days to the Internship Coordinator (please circle), Unit #9402(EXS), 9401 (OE), College of Education & Behavioral Sciences Main Office (HMS, PSYC, SOC). An online web form can be found at www.bhsu.edu/InternshipsBS.

Rating Scale: 4=consistently; 3=most of the time; 2=occasionally; 1=rarely; 0=never; n/o=not observed

| Candidate Information | | |
|---|--|--|
| Student Name: | ID#: | Majors/Minors: |
| Professional Conduct | The student... | Rating |
| Responsible | Is present, punctual, and prepared for class | 4 3 2 1 0 n/o |
| | Completes assigned tasks that demonstrate high personal standards and best effort. | 4 3 2 1 0 n/o |
| | Models professional attire and personal hygiene | 4 3 2 1 0 n/o |
| | Models educated language and behavior | 4 3 2 1 0 n/o |
| | Recognizes her/his professional responsibility by being actively engaged in class | 4 3 2 1 0 n/o |
| Accountable | Complies with university, program, and offsite policies and procedures. | 4 3 2 1 0 n/o |
| | Maintains professional relationships | |
| Confidential | Maintains confidentiality of personal information | 4 3 2 1 0 n/o |
| Competent | Demonstrates competence in knowledge and skills in his/her field of study | 4 3 2 1 0 n/o |
| Confident | Shows respect for individuals | 4 3 2 1 0 n/o |
| | Displays a positive, enthusiastic attitude towards the discipline | |
| Caring | Believes all people matter and can learn | 4 3 2 1 0 n/o |
| | Respects others as individuals with differing personal and family backgrounds and various skills, talents, and interests | |
| Evaluator Information | | |
| Evaluator Name: | Date: | <input type="checkbox"/> Candidate (self-evaluation) <input type="checkbox"/> BHSU Professor <input type="checkbox"/> Other (this is to document disposition of concern) |
| Evaluator Signature: | | |
| For Office Use Only: Recommendation for Admission to BHSU SBS Internship | | |
| <input type="checkbox"/> Yes <input type="checkbox"/> Yes with reservations (specific comments required) <input type="checkbox"/> No (specific comments required) | Comments (use back side, if necessary): | |