



AGENDA
BHSU Staff Senate

Monday, February 18, 2021 – 10 AM

Zoom meeting the third Monday of each month (third Thursday this month)

Zoom Meeting Details:

<https://bhsu.zoom.us/j/93482273114?pwd=ejFOS1NZSEJNRFB0Y2hlM3lOeDZqZz09>

Meeting ID: 934 8227 3114

Password: 860033

1. Call To Order
2. Approval of Minutes of January 25, 2021
3. BHSU Family Scholarship Fund – no report as yet
4. Policy Review
 - a. [2.16 Honorary Degree](#) (draft) with [Honorary Degree Nomination Form](#)
5. Logo redesign – discussion with Corinne Hansen (may be rescheduled as necessary)
6. Town Hall Topics (any questions / comments)
 - a. Student Recruitment / Retention Scholarship Campaign
 - b. Library Renovation
 - c. The Hive Sculpture Project
7. By-Laws Redesign, Upcoming Election, and Annual Meeting (By-Law Approval)
8. Proposed Inservice Program
9. Committee Reports
10. Announcements
11. Next meeting – March 15, 2021

BY-LAWS
Staff Senate
Black Hills State University

The Staff Senate is an organization of staff at Black Hills State University (BHSU) who have been elected to represent their peers on the BHSU campuses. For the purposes of this document, BHSU Staff is defined as any BHSU employee who is not a faculty or student employee, the President of the University, a Vice-President (or Associate or Assistant Vice-President), a Dean of a College, or other member of the University Administration.

The Administrative Officers (President of the University and his/her Administrative Team) have a standing invitation to attend meetings of the Staff Senate and to provide information and seek opinions of the Staff Senate at all meetings.

ARTICLE I: Purpose and Organizational Structure

Purpose:

The purposes of the BHSU Staff Senate are:

1. To give Staff campus representation, and a means by which they have a collective voice to provide input and make recommendations to the administration on matters concerning staff.
2. To provide encouragement and support for staff through personal and professional development opportunities, such as seminars, speakers, printed and audiovisual material, in collaboration with the Human Resources Department (HR). (“Professional Development” is defined as the ongoing process of improving and increasing capabilities and advancing skills and expertise of staff to enable enhancement or advancement in a chosen career. Professional Development may also include improving wellness, personal growth, and opportunity to build a network of mentors within the University in an effort to implement co-development and cross-training among staff. Professional Development may extend beyond job classification and currently assigned duties.)
3. To recognize outstanding staff employees, including an Outstanding Staff Employee of the Year.
4. To help orient new employees in collaboration with HR and to provide mentors to new employees through the Staff Mentoring Program.
5. To provide support to the University by means of the CSA Council and other scholarships, and in other ways as designated by the Staff Senate or requested by University Administration.

6. To serve as the formal and recognized governmental structure for staff at BHSU and as an integral component in the operation and functioning of the university.

Organizational Structure:

The BHSU Staff Senate consists of members elected from currently employed staff personnel, representing all areas of campus.

Areas of campus are defined by administrative area. Numbers of representatives for each area are determined by number of employees represented within that category (an approximate ratio of 1 Senator : 10-20 employees). Areas of campus and their representation are defined as:

Academic Affairs Category 1 representative (NFE or CSA)

BHSU-RC
Counseling Center
Dean of Students
Institutional Research
International Studies
Library
Office of the Provost / Vice President for Academic Affairs
Office of Sponsored Programs
Sanford Underground Research Facility
Approximate Numbers – 12 NFE, 7 CSA

Athletics Category 2 representatives (1 NFE & 1 CSA or 2 NFE)

To include all divisions/departments in Athletics
Approximate numbers – 28 NFE / 1 CSA

~~**Administration Category** 1 representative (either NFE or CSA)~~

~~Academic Affairs and Student Services
President's Office
Public Safety
Registration and Records
University Advancement
Approximate numbers – 10 NFE / 8 CSA~~

Colleges Category 1 representative (NFE or CSA)

College of Business and Natural Sciences
College of Education and Behavioral Sciences
College of Liberal Arts

Center for the Advancement of Math and Science Education
Center for American Indian Studies
Center for Conservation of Biological Resources
~~Sanford Underground Research Facility / Sanford Lab / DUSEL~~
South Dakota Center for Enterprise Opportunity
Approximate numbers – 8 NFE / 11 CSA

~~**BHSU-RC Category** ————— 1 representative (either NFE or CSA)
————— Approximate numbers — 8 NFE / 11 CS~~

~~**Computer Services / Library Category** — 1 representative (either NFE or CSA)
————— Administrative Information Management Services
————— Institutional Research and Assessment
————— Institutional Technology Services
————— Library
————— Network and Computing Services
————— Approximate numbers — 2 NFE / 17 CSA~~

~~**Student Services Category**~~

~~**Enrollment Management Category** 2 representatives (1 NFE, 1 CSA)
Admissions
Child Care Center
Counseling Center
Disability Services & Testing Center (part of Student Success Center)
Financial Aid
Health Services
International Relations and Global Engagement
Records and Registration
Residence Life
Student Success Center (Office of Student Life)
Student Support Services
Student Union
Approximate numbers – 22 NFE / 9 CSA~~

~~**Facility Services Category** 3 representatives (NFE or CSA)
Buildings and Grounds
Central Receiving
Custodial Services
Facility Services
Mail Services~~

Approximate number – 2 NFE / 45 CSA

Finance & Administration Category 1 representative (NFE or CSA)

Administrative Services
Bookstore (and Bookstore at BHSU-RC)
Budget Office
Finance and Administration
Human Resources
Public Safety
Approximate numbers – 6 NFE / 15 CSA

~~**Business Category** 1 NFE representative / 1 CSA representative~~

~~Bookstore
Budget Office
Business Office
Human Resources
Sponsored Programs
Student Financial Aid
University and Community Relations
Approximate numbers – 12 NFE / 25 CSA~~

Information Technology / CIO Category 1 representative (NFE or CSA)

Administrative Information Management Services
Instructional Technology Services
Library (CIO)
Network and Computer Support Services (and BHSU-RC Computer Services)
Approximate numbers – 2 NFE / 13 CSA

President / Univ. Advancement / Univ. Marketing & Communication Category

1 representative (NFE or CSA)

BHSU-RC (West River Health Sciences Center)
Office of the President
Print Shop
University Advancement
University Marketing & Communications
Approximate numbers – 8 NFE / 5 CSA

The BHSU Staff Senate shall consist of 12 members apportioned as outlined above to ensure fair representation of all staff.

ARTICLE II: Membership

Selection:

The selection process shall begin in ~~February~~ ~~March~~ of each year, with a three-year term beginning in June of the same year (all Senators, incoming and outgoing, attend the May meeting for purposes of continuity). In order to avoid a complete turnover in membership in any given year, the selection process will be held each year with one-third of the members reaching the end of their term each year. Those eligible for election are Staff who are not on probation or subject to disciplinary action at the time of the election.

A two-part selection process shall be utilized. First, beginning in March, an inquiry memo will be sent to all personnel, requesting nominations from any source within the University (self, other staff, or supervisor within the representative area, or faculty or administration team member within any area). Second, a list would then be compiled from names submitted, and willingness to serve shall be ascertained from each candidate by the Secretary of the Senate. Election of candidates will be held in April. Voting will be done by electronic or paper ballot by staff within each nominee's category. ~~In the case of a tie vote, the Senate shall vote on the two candidates to select the Senator.~~ The current Senate President will utilize the tally of the balloting to notify the new members. The ballot results will be kept for one year in case a replacement is needed for any member of the Senate.

~~See Addendum 1 for first election procedures. With the reorganization of the University and Staff Senate representation, Addendum 1 is no longer in effect. Addendum 2 addresses the re-organization and election schedule for the next three years and Senators shall be elected to three-year terms after that. Addendum 1 shall be in effect for the first three year term only and then all references to and the original Addendum shall be removed from the By Laws.~~

Resignation:

In the event a Senate member resigns, the replacement for the newly open position shall be appointed by the Senate's Executive Officers from the selection list maintained from the most recent election. The selection shall be approved by the entire Senate. The appointed member shall serve the remainder of the past member's term.

Changes in Status:

If a Senator's status changes, through promotion, transfer, or other personnel action, that Senator shall continue in his/her original role and representation on the Staff Senate

until the end of his/her current term. The only exception to this would hold if the change in status occurs within a few days (two weeks) of the Senator's election; then the second-highest vote-getter in the Senator's representative category could be appointed in the Senator's stead.

Responsibility to Attend Meetings:

Senate members are expected to attend all meetings. Attendance by conference call, Skype for Business, or Zoom is an acceptable alternative to physical presence. A member may be excused for the following reasons: sick, personal, or annual leave, or professional obligations. If a member misses three consecutive meetings or six meetings total (excused or unexcused), the member is subject to dismissal, which will be determined by the Senate Executive Officers and approved by vote of the entire Senate.

Senators will be released from normal work duties without loss of pay or other benefits to attend official Staff Senate meetings or functions.

Term Limits:

Senate members will be limited to two consecutive terms (six years). Persons interested in further Senate service must leave the Senate for at least one year before being eligible again.

Responsibility to Represent Constituents:

Senate members are responsible for assisting the Secretary of the Senate to maintain lists of University staff members by category. Senators are further responsible for communicating regularly with their constituents, responding to any questions from constituents regarding Senate actions or meetings, and bringing any questions from constituents to the floor of the Senate for discussion. Senators must then bring any responses, actions, votes, or resolutions back to their constituents after said discussion.

Senators understand that they represent all staff members on campus (and are not bound by payroll classification or by representative category). Any senator can bring a question from any staff member for consideration by the full Senate. Any staff member can contact any senator to request representation on any question.

Staff Senate will function as a productive component of the operation and functioning of the university. Other mechanisms for complaints or appeals exist and are more appropriate venues for employee-specific problems. Staff Senate represents all employees and deals with issues on a global level for the entire university.

Staff Senate Committees:

The Staff Senate shall maintain the following standing committees:

Staff Senate Strategic Planning Committee

Elections Committee

Mentoring Committee

Classified Staff Subcommittee (incorporating current CSA Council duties)

~~Professional/Technical~~ Non-Faculty Exempt Subcommittee

Executive Officers of the Staff Senate

Volunteers to serve on the first three committees shall be solicited at the May meeting which all current and newly elected Senators shall attend jointly. ~~The Vice President shall chair and lead the three committees.~~

The Strategic Planning Committee shall be responsible for developing and updating the Strategic Plan for the Staff Senate. The Committee shall also be responsible for ensuring the Staff Senate Strategic Plan coordinates with and supports the University's Strategic Plan. Staff Senate will represent staff in any university Strategic Planning Committees or efforts. ~~The Senate President shall chair and lead the Strategic Planning Committee.~~

The Elections Committee shall be responsible for working with the Vice President, the Secretary, and the Technical Officer to coordinate and manage elections annually. ~~The Senate Vice President shall chair and lead the Elections Committee.~~

The Mentoring Committee shall work to establish a system of mentors within the Staff community at BHSU, seeking volunteers and overseeing the processes. The Mentoring Committee shall also coordinate with Human Resources to assist with orientation procedures at BHSU in any way that staff can assist. ~~A staff member of Human Resources shall serve as an Ex Officio member of the Mentoring Committee. The Senate President shall chair and lead the Mentoring Committee.~~

All Senators shall serve in one of the two Subcommittees and assignment shall be based on payroll classification. If a matter concerning only one category of employee is brought to the Senate, such matter shall be considered and decided by the appropriate subcommittee and then brought to the full Senate as an information item.

The Executive Officers of the Staff Senate shall consist of the President, Vice-President, Secretary, Finance Officer, Technical Officer, and Regents' CSA Advisory Council representative. Meetings shall be called by the President. The Executive Officers shall oversee and manage an annual membership meeting for all staff in May. The annual

membership meeting shall include votes on any By-Laws changes, introduction of new Staff Senators, and any recognition of staff employees desired.

Other University Committees:

The University President or his/her Executive Assistant shall present the Senate with a list of University committees on which staff representation is sought whenever vacancies occur or need arises. Senators shall select one or two committees on which they would be willing to serve at the May meeting. Senators can also nominate other staff to serve on University committees or solicit nominations at the annual membership meeting. By vote of the Senate, names of representatives shall be forwarded to the President's Executive Assistant to be designated as staff representatives on each University committee. The Vice President of Staff Senate shall maintain a record of such committee representation.

Senators (or other staff) assigned to University committees must attend each University committee meeting and provide a report of each meeting at the regularly scheduled Staff Senate meeting following a committee meeting.

ARTICLE III: Officers

Election of Officers:

At the May meeting, both current and newly elected Senate members shall meet jointly for the purpose of continuity. Senate members shall elect the officers for the upcoming term to begin in June of the same year. The President shall be a Senate member who has served at least one year in his/her current term. All other officers shall have no restrictions on their length of service on the Senate. All officers will be elected annually; each shall be limited to two consecutive years in a single office.

President:

The President will assume the following duties:

1. Serve as presiding officer of the Black Hills State University Staff Senate.
2. Convene regular (and any special) meetings of the State Senate and the Executive Officers of the Staff Senate, set the agenda, invite special guests, and conduct the Staff Senate and Executive Officer meetings.
3. Publish meeting times, locations, and agendas in the campus e-newsletter prior to meetings.
4. Act as a liaison between the Staff Senate, campus representative groups, and other agencies, with the option to delegate another council member if needed.

5. Authorize all expenditures along with the finance officer, with the approval of the Senate.
6. Act as Staff representative before the Board of Regents, Legislature, any legislative committees, and any other public entity.
7. Ensure that the Vice President is familiar with the duties of the Presidency.
8. Recommend staff appointments to University committees, when applicable.
9. ~~Chair and lead Staff Senate Strategic Planning Committee Participate with other Staff Senate members in on-going strategic planning for Staff Senate activities, including planned expenditures.~~
10. ~~Chair and lead Staff Senate Mentoring Committee.~~
11. Meet with the University President on a monthly basis.
12. Attend University events by instruction of the President or represent the University at other events (examples: receptions, celebrations, community events).

Vice-President:

The Vice-President will assume the following duties:

1. In the absence of the President, serve as the presiding officer of the Staff Senate.
2. In case of resignation by the President, automatically fill the President's position. ~~Chair and lead on-going Staff Senate strategic planning.~~
3. Chair and lead Elections committee. ~~Chair and lead Mentoring Committee.~~
4. Maintain a list of staff representation on BHSU committees.
5. Correspond with Senators to enforce absentee policy.
6. Manage the election process by calling for nominations and compiling ballots with the assistance of the President, the Secretary, ~~and the Technical Officer.~~
7. Welcome guests to Staff Senate meetings.

Secretary:

The Secretary shall assume the following duties:

1. Record proceedings of the Senate meetings, maintain record of minutes, circulate minutes to Senate members, make minutes available electronically to all interested parties by posting them as "pending approval" within one week of the Senate meeting and as "approved" after approval at the next monthly meeting on the website, assist the President to publish meeting times, locations, and agendas as well as other possible topics of discussion in the campus e-newsletter prior to meetings.
2. Handle all Senate correspondence.
3. Serve as acting chairperson in the absence of both President and Vice-President.

4. Assist the Technical Officer to maintain the email mailing list for the Senate, and coordinate the website with the Webmaster and Marketing and Communications department.
5. Assist with maintenance of staff lists by category to assist with the elections process and communications.
6. Assist the Technical Officer and the President with any postings to the Staff Senate website.

Finance Officer:

The Finance Officer shall assume the following duties:

1. Submit a budget annually reflecting the Senate's plans as requested by the Administration.
2. Maintain the Senate accounts and verify transactions.
3. Authorize all expenditures with the Senate President.
4. Prepare a monthly report to be presented at the Senate monthly meeting.

Technical Officer:

The Technical Officer shall assume the following duties:

1. Coordinate and maintain the Staff Senate website with the Webmaster and the Marketing and Communications department.
2. Assist the Senate Secretary with maintenance of the email mailing list for the Senate.
3. Assist with maintenance of staff lists by category to assist with the elections process and communications between Senators and constituents.
4. Coordinate Skype or Zoom connections for meetings and troubleshoot those connections if problems occur.
5. [Assist the Secretary and the President with postings to the Staff Senate website.](#)

Regents' Civil Service Council Representative:

The Regents' Civil Service Council Representative shall assume the following duties:

1. Represent BHSU on the Regents' Civil Service Advisory Council.
2. Attend the Regents' CSA Council meetings twice a year (once in Pierre, once at one of the State's six public universities).
3. Coordinate hosting the Regents' CSA Council at BHSU when necessary with the assistance of the Staff Senate.

The Regents' Civil Service Council Representative shall be a member of the Staff Senate who is a Civil Service employee. The Regents' CSA Council Representative shall be defined according to Regental Civil Service policy. The Regents' Civil Service Council Representative shall be elected by the CSA Subcommittee. If the office becomes vacant

due to extenuating circumstances, a new representative will be nominated and elected by the Staff Senate's CSA Subcommittee during the first meeting after the position becomes vacant. The link to Regental Civil Service policy is:

<http://www.sdbor.edu/policy/1-Governance/documents/1-7-5.pdf>

ARTICLE IV: Procedures

Meetings:

The Staff Senate shall meet once a month during the calendar year, notifying all interested parties of the date, time, place, and agenda items. The Senate President or the President of the University may call special meetings. The Staff Senate shall follow "Roberts Rules of Order" for all meetings.

Any member of the BHSU community shall be welcome to attend meetings in any way possible. Guests shall be recognized by the Vice President at the start of each meeting.

An annual meeting shall be held every year in May for the entire staff community at Black Hills State University. This annual meeting will serve as a place for introduction of Senators, recognition of staff for any reason, and votes on By-Laws amendments. Any staff members can bring any questions or items to the floor of the annual meeting for consideration.

The University President shall be invited to attend a minimum of three meetings a year, one in Fall, one in Spring, and one in Summer. The Human Resources Director will serve as the Administration's liaison to the Staff Senate and will be invited to every meeting of the Staff Senate. Any member of the administration can be invited to any meeting and may request to attend any meeting as they deem fit. Any staff are welcome at any or all meetings as guests and observers.

ARTICLE V: Amendments

Procedure:

The Staff Senate By-Laws may be amended by a majority of staff attending the annual meeting. In order to be considered for a vote, the proposed amendment must have been published in the campus e-newsletter, have been presented for a first reading during the Staff Senate meeting of the month immediately prior to the proposed vote,

and have a second reading at the annual meeting. Comments from University staff must be presented and considered at the time of the first and second reading.

Black Hills State University
Staff Senate By-Laws
Addendum 1

Addendum 1 is null and void with the reorganization of the University and the representation on Staff Senate. Addendum 2 will govern the second election of State Senate representation.

The first election of Staff Senators shall take place under the direction of members of the the ad hoc committee promoting the Staff Senate. Nominations shall be sought from across campus by campus e-newsletter. Lists of category members shall be compiled with the assistance of HR staff and ballots specific to each category shall be provided electronically or via paper.

The terms of office shall vary slightly with this first election to ensure one-third of the members serving a one-year term, one-third of the members serving a two-year term, and the final one-third of members serving a three-year term. Members elected thereafter shall serve the three-year terms as specified in the By-Laws.

Current members of the CSA Council can serve, if willing to do so, in lieu of a formal election for CSA representatives on the Staff Senate. Their categories and current terms of service must be taken into consideration (which may lead to a larger Staff Senate for one or two years).

The following members shall serve a one-year term:

- Colleges category – CSA representative (Terri B.)
- Computer Services / Library category representative (Derrick E.)
- Facility/Custodial Services category – 1st representative (Scott H.)
- Student Services category – NFE representative (Taylor W.)

The following members shall serve a two-year term:

- Administration category representative (Andrea B.)
- Athletics category – 1st representative (Kristin C.)
- Business category – NFE representative (B. Kelly)
- Facility/Custodial Services category – 2nd representative (Marc J.)
- Student Services category – CSA representative (Nancy S.)

The following members shall serve a three-year term:

- Athletics category – 2nd representative (Brock A.)
- Business category – CSA representative (Diana J.)

Colleges category – NFE representative (Janette H. / Clarissa T.)

BHSU-RC category representative (Tai D.)

Facility/Custodial Services category – 3rd representative (Roxanne L.)

The first year of service may be truncated or elongated, depending on when the Staff Senate is established.

Black Hills State University
Staff Senate By-Laws
Addendum 2

The second election of Staff Senators shall take place under the direction of members of the Elections Committee of the Staff Senate. Nominations shall be sought and the election conducted as specified in *Article II: Membership* of these By-Laws. Lists of category members shall be compiled with the assistance of HR staff and ballots specific to each category shall be provided electronically or via paper.

The terms of office shall vary slightly with this election to ensure one-third of the members serving a one-year term, one-third of the members serving a two-year term, and the final one-third of members serving a three-year term. Members elected thereafter shall serve the three-year terms as specified in the By-Laws.

Current members of the Staff Senate can continue to serve, if willing to do so, in their new categories until their current terms expire. The change in categories and current terms of service may lead to a larger Staff Senate for one or two years.

The following members have terms that expire in 2021 and their positions will be included in the 2021 election:

Academic Affairs category – Vacant (TaiLynn Duncan, CSA, resigned), position is NFE or CSA

Colleges category – Terri Bjorum (CSA), position is NFE or CSA

Information Technology category - Derrick Erhart (CSA), position is NFE or CSA

Facility Services category – Scott Hanson (CSA), position is NFE or CSA

The following member's term expires in 2021, but her position will not be re-elected: Enrollment Management category – Taylor Phillips (NFE), position is NFE

William Kelly (currently Business category, reorganized category Academic Affairs) has resigned and his position will not be re-elected.

The following members have terms that expire in 2022 and will continue to serve in their current capacity until 2022:

President / University Advancement / University Marketing & Communication category - Andrea Bakeberg (NFE), position is NFE or CSA

Athletics category – Kristin Carmichael (NFE), position is NFE or CSA

Facilities Services category - Marc Jolley (CSA), position is NFE or CSA

Enrollment Management category – Nancy Shuck (CSA), position is CSA

The following members have terms that expire in 2023 and will continue to serve in their current capacity until 2023:

Athletics category – Brock Anundson (NFE), position is NFE or CSA

Finance & Administration category – Diana Jones (CSA), position is NFE or CSA

Enrollment Management category – Janette Hettick / Clarissa Thompson (NFE)

Facility - Facilities Services category – Roxanne Lewis (CSA), position is NFE or CSA

Name	Job Desc	Department	NFE / CSA	Report
Ahola, Scott	Director, Library	Libraries	NFE	AA
Anderson, Chad	Equipment Mechanic	Buildings & Grounds	CSA	FA
Anundson, Brock	Asst Dir-Events & Int Oper	Intercolleg Athletics	NFE	Athletics
Ashfield, Joseph	Assistant Football Coach	Intercolleg Athletics	NFE	Athletics
Audetat, Daniel	Facility Worker	Custodial Services	CSA	FA
Bakeberg, Andrea	Executive Admin Assistant	Office of the President	NFE	President
Baker, Riley	Sports Information Director	Intercolleg Athletics	NFE	Athletics
Bauerly, Aaron	System Librarian	Libraries	CSA	CIO
Bell, Brittany	West Complex Director	Residence Life	NFE	EM
Bentley, Brandon	Dir/Business Svs & Controller	Administrative Services	NFE	FA
Best, Johanna	Registration Officer	Registrar	CSA	EM
Bischoff, Whitney	Professional Advisor	Office of Student Life	NFE	EM
Bjorum, Terri	Program Assistant I	College of Liberal Arts	CSA	CLA
Blake, Benjamin	Assistant FB Coach	Intercolleg Athletics	NFE	Athletics
Bonlander, Hope	Assistant Women's BB Coach	Intercolleg Athletics	NFE	Athletics
Brenner, Gregory	Sr Building Maint Worker	Buildings & Grounds	CSA	FA
Breske, Joshua	Football Coach	Intercolleg Athletics	NFE	Athletics
Brown, Jordan	Assistant Football Coach	Intercolleg Athletics	NFE	Athletics
Buchholz, Bradley	Bookstore Buyer	University Bookstore	CSA	FA
Bundy, Becky	Science Education Specialist	Sanford Underground Rsch Facility	NFE	AA
Cain, Mindy	Facility Worker	Custodial Services	CSA	FA
Callies, Gary	Facility Worker	Custodial Services	CSA	FA
Carmichael, Kristin	Women's Volleyball Coach	Intercolleg Athletics	NFE	Athletics
Coble, Donald	Director of Budget	Budget Office	NFE	FA
Cosme-Ruiz, Melissa	Marketing Specialist - SD CEO	College of Business & Nat Sciences	CSA	CBNS
Couch, Christina	Program Assistant I	University Advancement	CSA	UA
Covell, Shawn	Facility Worker-Young Center	Custodial Services	CSA	FA
Crooks, Calvin	Temp Worker	College of Liberal Arts	NFE	CLA
Dahl, Julie	Science Education Specialist	Cntr for Advance of Math & Science	NFE	CEBS
Davis, Rebecca	Facility Worker	Custodial Services	CSA	FA
Dean, Melissa	Senior Secretary	Cntr for Advance of Math & Science	CSA	CEBS
Delmaine, Brittini	Professional Advisor	Student Support Services	NFE	EM
Delzer, Ryan	Tech Integration Specialist	Network & Computer Support Services	CSA	CIO

Deming, Carissa	English Specialist	Student Support Services	NFE	EM
Denny, Myron	Facility Worker - RC	Buildings & Grounds	CSA	FA
Di Gioia, Summer	Retention Advisor	Student Support Services	NFE	EM
Didier, Nikole	Library Associate	Libraries	CSA	AA
Diede, Baker	Senior Accountant	Administrative Services	CSA	FA
Dorfschmidt, Deeann	Office Supervisor	Student Union	CSA	EM
Douma, Henry	Facility Worker	Custodial Services	CSA	FA
Dowding, Sharla	Director of Field Experience	School of Education	NFE	CEBS
Dower, Kris	Facility Worker	Custodial Services	CSA	FA
Dubry, Lori	Print Shop Technician	Print Laboratory	CSA	President
Duncan, Tai	Program Assistant I	University Center - Rapid City	CSA	AA
Eberlein, Richard	Senior Programmer Analyst	Admin Information Mgmt Services	CSA	CIO
Eckmann, David	Building Maint Spect, BH-RC	Buildings & Grounds	CSA	FA
Eddie, James	Grounds Keeper	Buildings & Grounds	CSA	FA
Ellendorf, Pilar	Facility Worker	Custodial Services	CSA	FA
Engle, Kristy	Accounting Assistant	Administrative Services	CSA	FA
Erhart, Derrick	Communications Network Analyst	Network & Computer Support Services	CSA	CIO
Faulkner, Angela	Program Assistant I	Financial Aid	CSA	EM
Feist, Connie	Head Women's Triathlon Coach	Intercolleg Athletics	NFE	Athletics
Feldt, Nathan	East Complex Director	Residence Life	NFE	EM
Fields, Christopher	Assistant Track & Field Coach	Intercolleg Athletics	NFE	Athletics
Fletcher, Willis	Central Duplicating Manager	University Communications	CSA	President
Foley, Scott	Assistant CC Coach	Intercolleg Athletics	NFE	Athletics
Freng, Sara	Interlibrary Loan Librarian	Libraries	CSA	AA
Frerichs, Rebecca	Coord Testing & Tutoring Svs	Office of Student Life	NFE	EM
Gabriel, Jodi	Prog Asst I - Academic Affairs	Academic Affairs	CSA	AA
Gainey, Luke	Sr Building Maint Wkr (Elctrc)	Buildings & Grounds	CSA	FA
Gallagher, Caleb	Grounds Keeper	Buildings & Grounds	CSA	FA
Geppert, Leone	Budget Manager	Budget Office	NFE	FA
Ginther, John	Asst Director, Residence Life	Residence Life	NFE	EM
Gold, Christopher	Asst Men's Basketball Coach	Intercolleg Athletics	NFE	Athletics
Gonzalez, Ruben	Facility Worker - Meier Hall	Custodial Services	CSA	FA
Gorbatenko, Oxana	Researcher II	Research Centers	NFE	CBNS
Gramm, Jessie	Student Engagement Coord.	Student Union	NFE	EM

Greco, Michael	Head Women's Soccer Coach	Intercolleg Athletics	NFE	Athletics
Guthmiller, Kanda	Scholarship Coordinator	University Advancement	NFE	UA
Haeder, Anita	Budget Assistant	Budget Office	CSA	FA
Hanson, Scott	Facilities Serv Business Mgr	Facility Services	CSA	FA
Hanson, Eric	Grounds Crew Leader	Buildings & Grounds	CSA	FA
Harmon, Stephanie	Program Assistant I	Office of Student Life	CSA	EM
Hartman, Blake	CRM Coordinator	Admissions	NFE	EM
Haug, Dillon	Athletics Laundry Worker	Intercolleg Athletics	CSA	Athletics
Herman, Marcelle	Head Softball Coach	Intercolleg Athletics	NFE	Athletics
Hettick, Janette	Professional Advisor	Office of Student Life	NFE	EM
Hewitt, Sarah	Director of Counseling	Dean of Students	NFE	AA
Hilgendorf, April	Program Asistant I	Facility Services	CSA	FA
Hilgendorf, Steven	Facility Worker	Custodial Services	CSA	FA
Hinker, Julie	Program Coord.	SD CEO	NFE	CBNS
Hodo, Colby	Building Maint Specialist	Buildings & Grounds	CSA	FA
Hoffmann, Emily	Program Assistant I	College of Ed and Behavior Sciences	CSA	CEBS
Hughes, Austin	Facility Worker	Custodial Services	CSA	FA
Hunt, Shad	Senior Building Maint Worker	Buildings & Grounds	CSA	FA
Hunt, Paden	Admissions Counselor	Admissions	NFE	EM
Idarraga, Edward	Facility Worker	Custodial Services	CSA	FA
Isaacson, Michael	Title IX Coord/Train & Plannin	Office of the President	NFE	President
Jastorff, Michael	Dir Bookstore	University Bookstore	NFE	FA
Johnson, Cory	Energy Mngr/Master Electrician	Buildings & Grounds	CSA	FA
Jolley, Marc	Building Maint Specialist	Buildings & Grounds	CSA	FA
Jones, Diana	Senior Accountant	Administrative Services	CSA	FA
Junek, Shauna	Director of Development	University Advancement	NFE	UA
Kaiser, Faith	Custodial Services Supervisor	Custodial Services	CSA	FA
Kane, Michelle	Director, SD CEO	College of Business & Nat Sciences	NFE	CBNS
Karinen, Gustave	Coordinator of Web Development	University Communications	NFE	President
Keifert, Donald	Admissions Counselor	Admissions	NFE	EM
Kelly, William	Director of Grants	Office of Sponsored Programs	NFE	AA
Kennedy, Dawn	Registration Officer	Registrar	CSA	EM
Kennedy, Jean	Accounting Assistant	Administrative Services	CSA	FA
Kertzman, Deann	Deputy Director	Cntr for Advance of Math & Science	NFE	CEBS

Kidd, Regan	Facility Worker	Custodial Services	CSA	FA
Kilmer, Kristen	Asst Dir - Mktg & Comm	University Communications	NFE	President
Kirchner, Ashley	Dir-Student Support Services	Student Support Services	NFE	EM
Klein, Karson	Sr Comp Support Specialist	Network & Computer Support Services	CSA	CIO
Klug, Jane	Dean of Students	Academic Affairs	NFE	AA
Kohler, Paul	Facility Worker Temp	Custodial Services	CSA	FA
Krajewski, Gregory	Veterans Resource Coordinator	Office of Student Life	CSA	EM
Laird, Emery	Bookstore Temp	University Bookstore	CSA	FA
Lammers, Glen	Rodeo Coach	Intercolleg Athletics	NFE	Athletics
Lapham, Katelyn	Asst Women's Volleyball Coach	Intercolleg Athletics	NFE	Athletics
Lapka, Joel	Senior Network Analyst	Network & Computer Support Services	CSA	CIO
Lewis, Roxanne	Program Assistant I	Facility Services	CSA	FA
Lewis, Theresa	Central Receiving	Buildings & Grounds	CSA	FA
Liddick, Deborah	Asst Dir, Facilities & Sust	Facility Services	NFE	FA
Loose, Richard	Director, Inst Research	Academic Affairs	NFE	AA
Lucero, Jennifer	Coord, Disability Svcs & Test	Office of Student Life	NFE	EM
Mackaben, ShawnaLynn	Accountant	Cntr for Advance of Math & Science	CSA	CEBS
Madrid, Peggy	Asst Director/Reten. Advisor	Student Support Services	NFE	EM
Marshall, Fae	Facility Worker	Custodial Services	CSA	FA
Martinez, Raena	Senior Secretary	College of Liberal Arts	CSA	CLA
Maser, Cassie	HR Generalist II	Human Resources	CSA	FA
McCue, Mark	Senior Campus Security Officer	Public Safety	CSA	FA
Meeker, April	Registrar	Registrar	NFE	EM
Mendoza, Jordon	Admissions Counselor	Admissions	NFE	EM
Mischke, Colleen	Senior Women's Administrator	Intercolleg Athletics	NFE	Athletics
Mischke, Seth	Head Track Coach	Intercolleg Athletics	NFE	Athletics
Mitchell, Tammy	Facility Worker	Custodial Services	CSA	FA
Moore, Ruth	Secretary	College of Ed and Behavior Sciences	CSA	CEBS
Morgan, Angela	Facility Worker	Custodial Services	CSA	FA
Morris, Michael	Facility Worker	Custodial Services	CSA	FA
Morris, Sherrylynn	Facility Worker	Custodial Services	CSA	FA
Murphy, Gregory	Senior Campus Security Officer	Public Safety	CSA	FA
Murphy, Stephanie	Facility Worker	Custodial Services	CSA	FA
Nauta, Justin	Senior Accountant	University Bookstore	CSA	FA

Nelson, Roselyn	Asst Bookstore Mgr - BH-RC	University Bookstore	CSA	FA
Nelson, Frederick	Dir Network & Computing Serv	Network & Computer Support Services	NFE	CIO
Nelson, Hans	Dir, Ctr for Hospitality & Bus	Academic Affairs	NFE	AA
Nickelson, Colton	Dir, Sports Media & Marketing	Intercolleg Athletics	NFE	Athletics
Nida, Kimberly	Assistant Director	Financial Aid	NFE	EM
Nore, Mark	Women's BB Coach	Intercolleg Athletics	NFE	Athletics
Norris, Margaret	Deputy Dir Ed/Outreach-San Lab	Sanford Underground Rsch Facility	NFE	AA
Obenauer, Dean	Prog Asst Temp	Financial Aid	NFE	EM
Olstad, Jeffrey	Senior Building Maint Spec	Buildings & Grounds	CSA	FA
Osborn, Jean	Program Assistant I	School of Education	CSA	CEBS
Overby, Michael	Assistant Director, Facilities	Facility Services	NFE	FA
Pallapu, Prasanthi	Instructional Designer	Academic Affairs	NFE	AA
Palmer, Kaitlin	International Admissions Coord	International Studies	NFE	AA
Perez, Juan	Facility Wkr-Wenona Cook Hall	Custodial Services	CSA	FA
Pesheck, Philip	Director of Public Safety	Public Safety	NFE	FA
Piekkola, Deena	Facility Worker	Custodial Services	CSA	FA
Post, Sherry	Senior Programmer/Analyst	Admin Information Mgmt Services	CSA	CIO
Radney, Justin	Club & Rec Sports Director	Intercolleg Athletics	NFE	Athletics
Rainboth, Joseph	Dir Admissions	Admissions	NFE	EM
Reiner, Nicol	STEM Educator-Teacher Dev Spec	Sanford Underground Rsch Facility	NFE	AA
Roberts, Jimmy	Lead Mail Processor	Buildings & Grounds	CSA	FA
Roman, Chris	Professional Advisor	Office of Student Lfe	NFE	EM
Roosa, Adam	Social Media/Video Info Spec	University Communications	CSA	President
Sadowski, Brenna	Senior Secretary	Registrar	CSA	EM
Salazar, Kasey	HR Generalist II	Human Resources	CSA	FA
Sayler, Bentley	Dir/Prof, Sanford Sci Ed Ctr	Sanford Underground Rsch Facility	NFE	AA
Schluttner, Kyle	Temp Worker	Sch Arts & Humanities	CSA	CLA
Schmit, Roxy	Data Processing Supv	Admin Information Mgmt Services	CSA	CIO
Shelbourn, Jesse	Digital Media Specialist	Instructional Technology Services	NFE	CIO
Shockey, Leah	Staff Accountant	University Advancement	NFE	UA
Shuck, Nancy	Senior Secretary	Residence Life	CSA	EM
Silva, Anthony	Athletic Trainer	Intercolleg Athletics	NFE	Athletics
Simpson, Laurel	Media and Design Assistant	University Communications	CSA	President
Simpson, Melissa	Program Assistant I	Financial Aid	CSA	EM

Skavang, Shaun	Athletic Trainer	Intercolleg Athletics	NFE	Athletics
Smith, Michael	Assistant Football Coach	Intercolleg Athletics	NFE	Athletics
Smith, Samantha	Acad Coord, West River Hlth Sci Ctr	BHSU-RC	NFE	President
Steinbach, Tracey	Sr Comp Support Spec	Network & Computer Support Services	CSA	CIO
Stevens, Garrett	Systems Software Specialist	Network & Computer Support Services	CSA	CIO
Stevens, Anne	Senior Comp Sup Spec	Instructional Technology Services	CSA	CIO
Swaney, Dave	Facility Worker	Custodial Services	CSA	FA
Taragan, Martha	Facility Worker	Custodial Services	CSA	FA
Talks, Lorraine	Program Assistant II	Administrative Services	CSA	FA
Temple, Jade	Asst Athl Dir - Compliance	Intercolleg Athletics	NFE	Athletics
Tenold, Julianna	Buzz Card Administrator	Facility Services	CSA	FA
Terrill, Lori	Case Librarian/Archivist	Libraries	CSA	AA
Thompson, Ven	Information Technology Special	Admin Information Mgmt Services	CSA	CIO
Thompson, Clarissa	Professional Advisor	Office of Student Life	NFE	EM
Thompson, Ryan	Head Men's BB Coach	Intercolleg Athletics	NFE	Athletics
Trenhaile, Thayer	Asst Athl Dir - External Ops	University Advancement	NFE	Athletics
Tyler, Timothy	Grounds Crew Leader/Spec	Buildings & Grounds	CSA	FA
Tyler, Angelica	Assoc Controller	Administrative Services	NFE	FA
Vanden Hoek-Wiles, Donna	Program Assistant I	Finance & Administration	CSA	FA
Walk, Alison	Secretary, CBNS	College of Business & Nat Sciences	CSA	CBNS
Watkins, Taylor	Dual Cred & Rising Schlr Cord	Admissions	NFE	EM
Watson, Diane	Senior Accountant	Office of Sponsored Programs	CSA	AA
Weber, Dana	Professional Adivsor	Office of Student Life	NFE	EM
Welker, Kelly	Head Women's Golf Coach	Intercolleg Athletics	NFE	Athletics
Wellman, Sandra	Facility Worker	Custodial Services	CSA	FA
Wheaton, Thomas	Dir Alumni Affairs	University Advancement	NFE	UA
Graham, Jessie	St Engagement/Prog Coord Temp	Student Union	NFE	AA
Williamson, Karen	Accountant-Grants Accounting	Office of Sponsored Programs	CSA	AA
Winsell, Jayce	Assist Director of Admissions	Admissions	NFE	EM
Wolf, Debra	Dir Ed & Outreach, SURF	Sanford Underground Rsch Facility	NFE	AA
Woodworth, Richard	Computer Support Analyst- BHRC	Network & Computer Support Services	CSA	CIO
Wright, James	Facility Worker	Custodial Services	CSA	FA
Yenglin, April	Program Assistant I	College of Business & Nat Sciences	CSA	CBNS
Zens, Rochelle	Asst Dir, Ctr for Am Ind Stud	School of Mathematics & Soc Science	NFE	CLA

Zorichak, Michael	Senior Building Maint Worker	Facility Services	CSA	FA
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Administration: Andrea Bakeberg (2022)					
Name	Job Desc	Department	NFE / CSA	Report	Curr Rep
Bakeberg, Andrea	Executive Admin Asst	Office of President	NFE	President	Pres
Best, Johanna	Registration Officer	Registrar	CSA	Stud Life	EM
Couch, Christina	Program Asst 1	Univ. Adv.	CSA	Univ. Adv.	UA
Gabriel, Jodi	Prog. Asst. 1	Acad. Aff.	CSA	Acad. Aff.	AA
Guthmiller, Kanda	Scholarship Coord.	Univ. Adv.	NFE	Univ. Adv.	UA
Harmon, Stephanie	Prog. Asst. 1	Office of Student Life	CSA	Stud Life	EM
Isaacson, Michael	Title IX Coord/Train & Plan	Office of President	NFE	Stud Life	Pres
Junek, Shauna	Director of Development	Univ. Adv.	NFE	Univ. Adv.	UA
Kennedy, Dawn	Registration Officer	Registrar	CSA	Stud Life	EM
Klug, Jane	Dean of Students	Acad. Aff.	NFE	Stud Life	AA
Loose, Rich	Director, Inst Research	Acad. Aff.	NFE	Acad. Aff.	AA
McCue, Mark	Sr Campus Security Off	Public Safety	CSA	Stud Life	FA
Meeker, April	Registrar	Registrar	NFE	Stud Life	EM
Murphy, Gregory	Sr Campus Security Off	Public Safety	CSA	Stud Life	FA
Nelson, Hans	Director, Ctr Hosp / Bus	Acad. Aff.	NFE	Univ. Adv.	AA
Pallapu, Prasanthi	Instructional Designer	Acad. Aff.	NFE	Acad. Aff.	AA
Pesheck, Philip	Director, Public Safety	Public Safety	NFE	Stud Life	FA
Sadowski, Brenna	Sr Secretary	Registrar	CSA	Stud Life	EM
Shockey, Leah	Staff Accountant	Univ. Adv.	NFE	Univ. Adv.	UA
Wheaton, Tom	Director, Alumni Affairs	Univ. Adv.	NFE	Univ. Adv.	UA

Athletics: Brock Anundson (2023), Kristin Carmichael (2022)					
Name	Job Desc	Department	NFE / CSA	Report	Curr Rep
Anundson, Brock	Asst Dir - Events & Int Oper	Athletics	NFE	Athletics	Pres / Athl
Ashfield, Joe	Asst Football Coach	Athletics	NFE	Athletics	Pres / Athl
Baker, Riley	Sports Information Dir	Athletics	NFE	Athletics	Pres / Athl
Blake, Ben	Asst Football Coach	Athletics	NFE	Athletics	Pres / Athl
Bonlander, Hope	Asst Women's BB Coach	Athletics	NFE	Athletics	Pres / Athl
Breske, Joshua	Head Football Coach	Athletics	NFE	Athletics	Pres / Athl
Brown, Jordan (JB)	Asst Football Coach	Athletics	NFE	Athletics	Pres / Athl
Carmichael, Kristin	Head Volleyball Coach	Athletics	NFE	Athletics	Pres / Athl
Feist, Connie	Head Women's Triathlon Coach	Athletics	NFE	Athletics	Pres / Athl
Fields, Christopher	Asst Track & Field Coach	Athletics	NFE	Athletics	Pres / Athl
Foley, Scott	Head Cross Country Coach	Athletics	NFE	Athletics	Pres / Athl
Gold, Chris	Asst Men's BB Coach	Athletics	NFE	Athletics	Pres / Athl
Greco, Michael	Head Women's Soccer Coach	Athletics	NFE	Athletics	Pres / Athl
Haug, Dillon	Athletics Laundry Worker	Athletics	CSA	Athletics	Pres / Athl
Herman, Marcelle	Head Softball Coach	Athletics	NFE	Athletics	Pres / Athl
Lammers, Glen	Head Rodeo Coach	Athletics	NFE	Athletics	Pres / Athl
Lapham, Katelyn	Asst Volleyball Coach	Athletics	NFE	Athletics	Pres / Athl
Mischke, Colleen	Senior Women's Administrator	Athletics	NFE	Athletics	Pres / Athl
Mischke, Seth	Head Track & Field Coach	Athletics	NFE	Athletics	Pres / Athl
Nickelson, Colton	Dir, Sports Media & Marketing	Athletics	NFE	Athletics	Pres / Athl
Nore, Mark	Head Women's BB Coach	Athletics	NFE	Athletics	Pres / Athl
Radney, Justin	Club & Rec Sports Director	Athletics	NFE	Athletics	Pres / Athl
Silva, Anthony	Athletic Trainer	Athletics	NFE	Athletics	Pres / Athl
Skavang, Shaun	Athletic Trainer	Athletics	NFE	Athletics	Pres / Athl
Smith, Michael	Asst Football Coach	Athletics	NFE	Athletics	Pres / Athl
Temple, Jade	Asst Athl Dir - Compliance	Athletics	NFE	Athletics	Pres / Athl
Thompson, Ryan	Head Men's BB Coach	Athletics	NFE	Athletics	Pres / Athl
Trenhaile, Thayer	Asst. Athl Dir - Ext Oper	Athletics	NFE	Athletics	Pres / Athl
Welker, Kelly	Head Women's Golf Coach	Athletics	NFE	Athletics	Pres / Athl

BHSU-RC: TaiLynn Duncan (2023)					
Name	Job Desc	Department	NFE / CSA	Report	Curr Rep
Bischoff, Whitney	Professional Advisor	Office of Student Life	NFE	President	EM
Denny, Myron	Facility Worker - BHRC	Buildings & Grounds	CSA	Fin / Admin	FA
Duncan, TaiLynn	Prog Asst 1	BHsU-RC	CSA	President	AA
Eckmann, David	Bldg Maint Specialist - BHRC	Buildings & Grounds	CSA	Fin / Admin	FA
Frerichs, Rebecca	Coord Testing & Tutoring Serv	Office of Student Life	NFE	President	EM
Nelson, Roselyn	Asst Bookstore Mgr, BHRC	Bookstore	CSA	Fin / Admin	FA
Woodworth, Richard	Comp Support Analyst	Network & Comp Supp Serv	CSA	President	CIO

Business: Diana Jones (2023), William Kelly (2022)					
Name	Job Desc	Department	NFE / CSA	Report	Curr Rep
Bentley, Brandon	Dir, Business Svcs & Controller	Administrative Services	NFE	Fin / Admin	FA
Buchholz, Brad	Bookstore Buyer	Bookstore	CSA	Fin / Admin	FA
Coble, Donald	Director, Budget	Budget Office	NFE	Fin / Admin	FA
Diede, Baker	Senior Accountant	Administrative Services	CSA	Fin / Admin	FA
Dubry, Lori	Print Shop Technician	Print Shop	CSA	Un Mkt/Comm	Pres / UMC
Engle, Kristy	Accounting Assistant	Administrative Services	CSA	Fin / Admin	FA
Faulkner, Angela	Prog Asst 1	Financial Aid	CSA	Fin / Admin	EM
Fletcher, Willis	Central Duplicating Manager	Univ Mkting / Comm	CSA	UMC	Pres / UMC
Geppert, Leone	Budget Manager	Budget Office	NFE	Fin / Admin	FA
Haeder, Anita	Budget Assistant	Budget Office	CSA	Fin / Admin	FA
Jastorff, Michael	Director, Bookstore	Univ Bookstore	NFE	Fin / Admin	FA
Jones, Diana	Senior Accountant	Administrative Services	CSA	Fin / Admin	FA
Karinen, Gus	Coordinator Web Development	Univ Mkting / Comm	NFE	UMC	Pres / UMC
Kelly, William	Director of Grants	Office Sponsored Programs	NFE	President	AA
Kennedy, Jean	Accounting Assistant	Administrative Services	CSA	Fin / Admin	FA
Kilmer, Kristen	Asst Dir, Univ Mkting & Comm	Univ Mkting / Comm	NFE	UMC	Pres / UMC
Laird, Emery	Bookstore Temp	Univ Bookstore	CSA	Fin / Admin	FA
Maser, Cassie	HR Generalist II	Human Resources	CSA	Fin / Admin	FA
Nauta, Justin	Senior Accountant	Univ Bookstore	CSA	Fin / Admin	FA
Nelson, Roslyn	Asst Bookstore Mgr / BHRC	Univ Bookstore	CSA	Fin / Admin	FA
Nida, Kim	Assistant Director, Financial Aid	Financial Aid	NFE	Fin / Admin	EM
Obenauer, Dean	Prog Asst 1 Temp	Financial Aid	CSA	Fin / Admin	EM
Roosa, Adam	Social Media / Video Info Spec	Univ Mkting / Comm	CSA	UMC	Pres / UMC
Salazar, Kasey	HR Generalist II	Human Resources	CSA	Fin / Admin	FA
Simpson, Laurel	Media & Design Assistant	Univ Mkting / Comm	CSA	UMC	Pres / UMC
Simpson, Melissa	Prog Asst 1	Financial Aid	CSA	Fin / Admin	EM
Talks, Lorraine	Prog Asst 2	Administrative Services	CSA	Fin / Admin	FA
Tyler, Angelica	Assoc Controller	Administrative Services	NFE	Fin / Admin	FA
VandenHoekWiles, Donna	Prog Asst 1	Finance & Administration	CSA	Fin / Admin	FA
Watson, Diane	Senior Accountant	Office Sponsored Programs	CSA	Fin / Admin	AA
Williamson, Karen	Accountant - Grants Accounting	Office Sponsored Programs	CSA	Fin / Admin	AA

Colleges: Terri Bjorum (2021), Janette Hettick / Clarissa Thompson (2023)					
Name	Job Desc	Department	NFE / CSA	Report	Curr Rep
Bjorum, Terri	Prog Asst 1	Coll Liberal Arts	CSA	CLA	CLA
Bundy, Becky	Science Education Specialist	SURF	NFE	CBNS	AA
Cosme-Ruiz, Melissa	Marketing Specialist	SDCEO	CSA	CBNS	CBNS
Crooks, Calvin	Temp Worker	Coll Liberal Arts	NFE	CLA	CLA
Dahl, Julie	Science Education Specialist	CAMSE	NFE	CEBS	CEBS
Dean, Melissa	Senior Secretary	CAMSE	CSA	CEBS	CEBS
Dowding, Sharla	Director, Field Experience	School of Education	NFE	CEBS	CEBS
Gorbatenko, Oxana	Researcher II	Research Centers	NFE	CBNS	CBNS
Hettick, Janette	Professional Advisor	Office Student Life	NFE	CLA	EM
Hoffmann, Emily	Prog Asst 1	Coll Ed & Behav Sci	CSA	CEBS	CEBS
Kane, Michelle	Director, SDCEO	Coll Bus & Nat Sci	NFE	CBNS	CBNS
Kertzman, Deann	Deputy Director	CAMSE	NFE	CEBS	CEBS
Mackaben, Shawnalynn	Accountant	CAMSE	CSA	CEBS	CEBS
Martinez, Raena	Senior Secretary	Coll Liberal Arts	CSA	CLA	CLA
Moore, Ruth	Secretary	Coll Ed & Behav Sci	CSA	CEBS	CEBS
Norris, Peggy	Deputy Director, Outreach	SURF	NFE	CEBS	AA
Osborn, Jean	Prog Asst 1	School of Education	CSA	CEBS	CEBS
Reiner, Nicol	STEM Educator-Tchr Dev Spec	SURF	NFE	CBNS	AA
Sayler, Ben	Director/Prof, Sanford Sci Ed Ctr	SURF	NFE	CBNS	AA
Schluttner, Kyle	Temp Worker	Sch Arts & Humanities	CSA	CLA	CLA
Thompson, Clarissa	Professional Advisor	Office Student Life	NFE	AA	EM
Walk, Alison	Secretary	Coll Bus & Nat Sci	CSA	CBNS	CBNS
Weber, Dana	Professional Advisor	Office Student Life	NFE	CBNS	EM
Wolf, Debra	Director, Ed & Outreach	SURF	NFE	CBNS	AA
Yenglin, April	Prog Asst 1	Coll Bus & Nat Sci	CSA	CBNS	CBNS
Zens, Rochelle	Asst Director, Ctr Am Ind Stud	School Math & Soc Sci	NFE	CLA	CLA

Computer Services / Library: Derrick Erhart (2021)					
Name	Job Desc	Department	NFE / CSA	Report	Curr Rep
Ahola, Scott	Director, Library	Library	NFE	AA	AA
Bauerly, Aaron	System Librarian	Library	CSA	Library	CIO
Delzer, Ryan	Tech Integration Specialist	Network & Comp Supp Serv	CSA	CIO	CIO
Didier, Nikole	Library Associate	Library	CSA	Library	AA
Eberlein, Richard	Senior Programmer Analyst	Admin Info Mgmt Services	CSA	CIO	CIO
Erhart, Derrick	Comm Network Analyst	Network & Comp Supp Serv	CSA	CIO	CIO
Freng, Sara	Interlibrary Loan Librarian	Library	CSA	AA	AA
Klein, Karson	Sr Comp Support Specialist	Network & Comp Supp Serv	CSA	CIO	CIO
Lapka, Joel	Senior Network Analyst	Network & Comp Supp Serv	CSA	CIO	CIO
Nelson, Fred	Director, Network & Comp	Network & Comp Supp Serv	NFE	CIO	CIO
Post, Sherry	Senior Programmer Analyst	Admin Info Mgmt Services	CSA	Clo	CIO
Schmit, Roxy	Data Processing Supervisor	Admin Info Mgmt Services	CSA	CIO	CIO
Shelbourn, Jesse	Digital Media Specialist	Instructional Tech Services	NFE	CIO	CIO
Steinbach, Tracey	Sr Comp Support Specialist	Network & Comp Supp Serv	CSA	CIO	CIO
Stevens, Anne	Sr Comp Support Specialist	Instructional Tech Services	CSA	CIO	CIO
Stevens, Garrett	Systems Software Specialist	Network & Comp Supp Serv	CSA	CIO	Cio
Terrill, Lori	Case Library / Archivist	Libray	CSA	AA	AA
Thompson, Ven	Information Tech Specialist	Admin Info Mgmt Services	CSA	CIO	CIO

Facility / Custodial Services: Scott Hanson (2021), Marc Jolley (2022), Roxanne Lewis (2023)					
Name	Job Desc	Department	NFE / CSA	Report	Curr Rep
Anderson, Chad	Equipment Mechanic	Buildings & Grounds	CSA	Fin / Admin	FA
Audetat, Daniel	Facility Worker	Custodial Services	CSA	Fin / Admin	FA
Brenner, Gregory	Sr Bldg Maint Worker	Buildings & Grounds	CSA	Fin / Admin	FA
Cain, Mindy	Facility Worker	Custodial Services	CSA	Fin / Admin	FA
Callies, Gary	Facility Worker	Custodial Services	CSA	Fin / Admin	FA
Covell, Shawn	Facility Worker - Young Ctr	Custodial Services	CSA	Fin / Admin	FA
Davis, Rebecca	Facility Worker	Custodial Services	CSA	Fin / Admin	FA
Douma, Henry	Facility Worker	Custodial Services	CSA	Fin / Admin	FA
Eddie, James	Grounds Keeper	Buildings & Grounds	CSA	Fin / Admin	FA
Ellendorf, Pilar	Facility worker	Custodial Services	CSA	Fin / Admin	FA
Gainey, Luke	Sr Bldg Maint Worker (Elect)	Buildings & Grounds	CSA	Fin / Admin	FA
Gallagher, Caleb	Grounds Keeper	Buildings & Grounds	CSA	Fin / Admin	FA
Gonzalez, Ruben	Facility Worker - Meier Hall	Custodial Services	CSA	Fin / Admin	FA
Hanson, Eric	Gronds Crew Leader	Buildings & Grounds	CSA	Fin / Admin	FA
Hanson, Scott	Facilities Srvcs Business Mgr	Facility Services	CSA	Fin / Admin	FA
Hilgendorf, April	Prog Asst 1	Facility Services	CSA	Fin / Admin	FA
Hilgendorf, Steven	Facility Worker	Custodial Services	CSA	Fin / Admin	FA
Hodo, Colby	Bldg Maint Specialist	Buildings & Grounds	CSA	Fin / Admin	FA
Hughes, Austin	Facility Worker	Custodial Services	CSA	Fin / Admin	FA
Hunt, Shad	Sr Bldg Maint Worker	Buildings & Grounds	CSA	Fin / Admin	FA
Idarraga, Edward	Facility Worker	Custodial Services	CSA	Fin / Admin	FA
Johnson, Cory	Energy Mgr / Master Electrician	Buildings & Grounds	CSA	Fin / Admin	FA
Jolley, Marc	Bldg Maint Specialist	Buildings & Grounds	CSA	Fin / Admin	FA
Kaiser, Faith	Custodial Srvcs Supervisor	Custodial Services	CSA	Fin / Admin	FA
Kohler, Paul	Facility Worker Temp	Custodial Services	CSA	Fin / Admin	FA
Lewis, Roxanne	Prog Asst 1	Facility Services	CSA	Fin / Admin	FA
Lewis, Theresa	Central Receiving	Buildings & Grounds	CSA	Fin / Admin	FA
Liddick, Deborah	Asst Director, Facilities & Sust	Facility Services	NFE	Fin / Admin	FA
Marshall, Fae	Facility Worker	Custodial Services	CSA	Fin / Admin	FA
Mitchell, Tammy	Facility Worker	Custodial Services	CSA	Fin / Admin	FA
Morgan, Angelia	Facility Worker	Custodial Services	CSA	Fin / Admin	FA

Morris, Michael	Facility Worker	Custodial Services	CSA	Fin / Admin	FA
Morris, , Sherrylynn	Facility Worker	Custodial Services	CSA	Fin / Admin	FA
Murphy, Stephanie	Facility Worker	Custodial Services	CSA	Fin / Admin	FA
Olstad, Jeffrey	Sr Bldg Maint Specialist	Buildings & Grounds	CSA	Fin / Admin	FA
Overby, Michael	Asst Director, Facilities	Buildings & Grounds	NFE	Fin / Admin	FA
Perez, Juan	Facility Worker	Custodial Services	CSA	Fin / Admin	FA
Piekkola, Deena	Facility Worker	Custodial Services	CSA	Fin / Admin	FA
Roberts, Jimmy	Lead Mail Processor	Buildings & Grounds	CSA	Fin / Admin	FA
Swaney, Dave	Facility Worker	Custodial Services	CSA	Fin / Admin	FA
Tenold, Julianna	Buzz Card Administrator	Facility Services	CSA	Fin / Admin	FA
Tyler, Timothy	Grounds Crew Leader/Spec	Buildings & Grounds	CSA	Fin / Admin	FA
Wellman, Sandra	Facility Worker	Custodial Services	CSA	Fin / Admin	FA
Wright, James	Facility Worker	Custodial Services	CSA	Fin / Admin	FA
Zorichak, Michael	Sr Bldg Maint Worker	Facility Services	CSA	Fin / Admin	FA

Student Services: Nancy Shuck (2022), Taylor Watkins (2021)					
Name	Job Desc	Department	NFE / CSA	Report	Curr Rep
Bell, Brittany	West Complex Director	Residence Life	NFE	Stud Life	EM
DiGioia, Summer	Retention Advisor	Student Support Services	NFE	Stud Life	EM
Dorfschmidt, DeeAnn	Office Supervisor	Student Union	CSA	Stud Life	EM
Feldt, Nathan	East Complex Director	Residence Life	NFE	Stud Life	EM
Ginther, John	Asst Director	Residence Life	NFE	Stud Life	EM
Graham, Jessie	Stud Engagement / Prog Coord Temp	Student Union	NFE	Stud Life	EM
Hartman, Blake	CRM Coordinator	Admissions	NFE	Stud Life	EM
Hinker, Julie Anne	Program Coordinator	SDCEO	NFE	Stud Life	CBNS
Hunt, Paden	Admissions Counselor	Admissions	NFE	Stud Life	EM
keifert, Donald	Admissions Counselor	Admissions	NFE	Stud Life	EM
Kirchner, Ashley	Director, Stud Supp Srvcs	Student Support Services	NFE	Stud Life	EM
Krajewski, Gregory	Veterans Resource Coord	Office Student Life	CSA	Stud Life	EM
Lucero, Jennifer	Coord, Disability Srvcs & Test	Office Student Life	NFE	Stud Life	EM
Madrid, Peggy	Asst Director / Retention Adv	Student Support Services	NFE	Stud Life	EM
Mendoza, Jordan	Admissions Counselor	Admissions	NFE	Stud Life	EM
Palmer, Kaitlin	International Admissiosn Coord	International Studies	NFE	Stud Life	AA
Rainboth, Joe	Director, Admissions	Admissions	NFE	Stud Life	EM
Shuck, Nancy	Senior Secretary	Residence Life	CSA	Stud Life	EM
Watkins, Taylor	Dual Credit & Rising Schlr Coord	Admissions	NFE	Stud Life	EM
Winsell, Jayce	Asst Director, Admissions	Admissions	NFE	Stud Life	EM

Proposed Staff Senate Representation			
President / University Advancement / University Marketing & Communication			
NFE - 8, CSA - 5 (1 representative, either NFE or CSA)			
Current Representative: Andrea Bakeberg (term ends 2022)			
Name	Department	NFE or CSA	Current Report
Bakeberg, Andrea	Office of the President	NFE	President
Couch, Christina	University Advancement	CSA	Univ. Adv.
Dubry, Lori	Print Shop	CSA	Univ. Mkt. Comm.
Fletcher, Willis	University Marketing/Communication	CSA	Univ. Mkt. Comm.
Guthmiller, Kanda	University Advancement	NFE	Univ. Adv.
Isaacson, Michael	Office of the President	NFE	President
Junek, Shauna	University Advancement	NFE	Univ. Adv.
Karinen, Gus	University Marketing/Communication	NFE	Univ. Mkt. Comm.
Kilmer, Kristen	University Marketing/Communication	NFE	Univ. Mkt. Comm.
Roosa, Adam	University Marketing/Communication	CSA	Univ. Mkt. Comm.
Shockey, Leah	University Advancement	NFE	Univ. Adv.
Simpson, Laurel	University Marketing/Communication	CSA	Univ. Mkt. Comm.
Smith, Samantha	BHSU-RC (West River Hlth Sci Ctr)	NFE	President
Wheaton, Thomas	University Advancement	NFE	Univ. Adv.

Athletics			
NFE - 28, CSA - 1 (2 representatives, either NFE or CSA)			
Current Representatives: Brock Anundson (term ends 2023), Kristin Carmichael (term ends 2022)			
Name	Department	NFE or CSA	Current Report
Anundson, Brock	Athletics	NFE	Athletics
Ashfield, Joe	Athletics	NFE	Athletics
Baker, Riley	Athletics	NFE	Athletics
Blake, Ben	Athletics	NFE	Athletics
Bonlander, Hope	Athletics	NFE	Athletics
Breske, Joshua	Athletics	NFE	Athletics
Brown, Jordan (JB)	Athletics	NFE	Athletics
Carmichael, Kristin	Athletics	NFE	Athletics
Feist, Connie	Athletics	NFE	Athletics
Fields, Christopher	Athletics	NFE	Athletics
Foley, Scott	Athletics	NFE	Athletics
Gold, Chris	Athletics	NFE	Athletics
Greco, Michael	Athletics	NFE	Athletics
Haug, Dillon	Athletics	CSA	Athletics
Herman, Marcelle	Athletics	NFE	Athletics
Lammers, Glen	Athletics	NFE	Athletics
Lapham, Katelyn	Athletics	NFE	Athletics
Mischke, Colleen	Athletics	NFE	Athletics
Mischke, Seth	Athletics	NFE	Athletics
Nickelson, Colton	Athletics	NFE	Athletics
Nore, Mark	Athletics	NFE	Athletics
Radney, Justin	Athletics	NFE	Athletics
Silva, Anthony	Athletics	NFE	Athletics
Skavang, Shaun	Athletics	NFE	Athletics
Smith, Michael	Athletics	NFE	Athletics
Temple, Jade	Athletics	NFE	Athletics
Thompson, Ryan	Athletics	NFE	Athletics
Trenhaile, Thayer	Athletics	NFE	Athletics
Welker, Kelly	Athletics	NFE	Athletics

Academic Affairs			
NFE - 12, CSA - 7 (1 representative - either NFE or CSA)			
Current Representative(s): TaiLynn Duncan (term ends 2023)			
Name	Department	NFE or CSA	Current Report
Ahola, Scott	Library	NFE	Acad. Aff.
Bundy, Becky	Sanford Underground Res. Facility	NFE	Acad. Aff.
Didier, Nikole	Library	CSA	Acad. Aff.
Duncan, TaiLynn	BHSU-RC	CSA	Acad. Aff.
Freng, Sara	Library	CSA	Acad. Aff.
Gabriel, Jodi	Office of Provost / VP Academic Affairs	CSA	Acad. Aff.
Hewitt, Sarah	Counseling Office	NFE	Acad. Aff.
Kelly, William	Office of Sponsored Programs	NFE	Acad. Aff.
Klug, Jane	Office of Provost / VP Academic Affairs	NFE	Acad. Aff.
Loose, Rich	Office of Provost / VP Academic Affairs	NFE	Acad. Aff.
Nelson, Hans	BHSU-RC	NFE	Acad. Aff.
Norris, Margaret "Peggy"	Sanford Underground Res. Facility	NFE	Acad. Aff.
Pallapu, Prasanthi	Office of Provost / VP Academic Affairs	NFE	Acad. Aff.
Palmer, Kaitlin	International Studies	NFE	Acad. Aff.
Reiner, Nicol	Sanford Underground Res. Facility	NFE	Acad. Aff.
Sayler, Ben	Sanford Underground Res. Facility	NFE	Acad. Aff.
Terrill, Lori	Library	CSA	Acad. Aff.
Watson, Diane	Office of Sponsored Programs	CSA	Acad. Aff.
Williamson, Karen	Office of Sponsored Programs	CSA	Acad. Aff.
Wolf, Debra	Sanford Underground Res. Facility	NFE	Acad. Aff.

Colleges			
NFE - 8, CSA - 11 (1 representative, either NFE or CSA)			
Current Representative: Terri Bjorum (term ends 2021)			
Name	Department	NFE or CSA	Current Report
Bjorum, Terri	College of Liberal Arts	CSA	CLA
Cosme-Ruiz, Melissa	SDCEO	CSA	CBNS
Crooks, Calvin	College of Liberal Arts	NFE	CBNS
Dahl, Julie	CAMSE	NFE	CEBS
Dean, Melissa	CAMSE	CSA	CEBS
Dowding, Sharla	School of Education	NFE	CEBS
Gorbatenka, Oxana	Research Centers	NFE	CBNS
Hinker, Julie Anne	SDCEO	NFE	CBNS
Hoffmann, Emily	College of Education / Behavioral Sci	CSA	CEBS
Kane, Michelle	SDCEO	NFE	CBNS
Kertzman, Deann	CAMSE	NFE	CEBS
Mackaben, Shawnalynn	CAMSE	CSA	CEBS
Martinez, Raena	College of Liberal Arts	CSA	CLA
Moore, Ruth	College of Education / Behavioral Sci	CSA	CEBS
Osborn, Jean	School of Education	CSA	CEBS
Schluttner, Kyle	School of Arts & Humanities	CSA	CLA
Walk, Alison	College of Business / Natural Sci	CSA	CBNS
Yenglin, April	College of Business / Natural Sci	CSA	CBNS
Zens, Rochelle	Center for American Indian Studies	NFE	CLA

Information Technology			
NFE - 2, CSA - 13 (1 representative, either NFE or CSA)			
Current Representative: Derrick Erhart (term ends 2021)			
Name	Department	NFE or CSA	Current Report
Bauerly, Aaron	Library	CSA	CIO
Delzer, Ryan	Network & Computer Support Svc	CSA	CIO
Eberlein, Richard	Administrative Information Mgmt Svc	CSA	CIO
Erhart, Derrick	Network & Computer Support Svc	CSA	CIO
Klein, Karson	Network & Computer Support Svc	CSA	CIO
Lapka, Joel	Network & Computer Support Svc	CSA	CIO
Nelson, Fred	Network & Computer Support Svc	NFE	CIO
Post, Sherry	Administrative Information Mgmt Svc	CSA	CIO
Schmit, Roxy	Administrative Information Mgmt Svc	CSA	CIO
Shelbourn, Jesse	Instructional Technology Svc	NFE	CIO
Steinbach, Tracey	Network & Computer Support Svc	CSA	CIO
Stevens, Anne	Instructional Technology Svc	CSA	CIO
Stevens, Garrett	Network & Computer Support Svc	CSA	CIO
Thompson, Ven	Administrative Information Mgmt Svc	CSA	CIO
Woodworth, Richard	BHSU-RC	CSA	CIO

Facility Services			
NFE - 2, CSA - 45 (2 representatives, either NFE or CSA)			
Current Representative(s): Scott Hanson (term ends 2021), Marc Jolley (2022), Roxanne Lewis (2023)			
Name	Department	NFE or CSA	Current Report
Anderson, Chad	Buildings & Grounds	CSA	Fin & Admin
Audetat, Daniel	Custodial Services	CSA	Fin & Admin
Brenner, Gregory	Buildings & Grounds	CSA	Fin & Admin
Cain, Mindy	Custodial Services	CSA	Fin & Admin
Callies, Gary	Custodial Services	CSA	Fin & Admin
Covell, Shawn	Custodial Services	CSA	Fin & Admin
Davis, Rebecca	Custodial Services	CSA	Fin & Admin
Denny, Myron	Custodial Services - BHSU-RC	CSA	Fin & Admin
Douma, Henry	Custodial Services	CSA	Fin & Admin
Dower, Kris	Custodial Services	CSA	Fin & Admin
Eckmann, David	Buildings & Grounds - BHSU-RC	CSA	Fin & Admin
Eddie, James	Buildings & Grounds	CSA	Fin & Admin
Ellendorf, Pilar	Custodial Services	CSA	Fin & Admin
Gainey, Luke	Buildings & Grounds	CSA	Fin & Admin
Gallagher, Caleb	Buildings & Grounds	CSA	Fin & Admin
Gonzalez, Ruben	Custodial Services	CSA	Fin & Admin
Hanson, Eric	Buildings & Grounds	CSA	Fin & Admin
Hanson, Scott	Facility Services	CSA	Fin & Admin
Hilgendorf, April	Facility Services	CSA	Fin & Admin
Hilgendorf, Steven	Custodial Services	CSA	Fin & Admin
Hodo, Colby	Buildings & Grounds	CSA	Fin & Admin
Hughes, Austin	Custodial Services	CSA	Fin & Admin
Hunt, Shad	Buildings & Grounds	CSA	Fin & Admin
Idarraga, Edward	Custodial Services	CSA	Fin & Admin
Johnson, Cory	Buildings & Grounds	CSA	Fin & Admin
Jolley, Marc	Buildings & Grounds	CSA	Fin & Admin
Kaiser, Faith	Custodial Services	CSA	Fin & Admin
Kidd, Regan	Custodial Services	CSA	Fin & Admin
Kohler, Paul	Custodial Services	CSA	Fin & Admin
Lewis, Roxanne	Facility Services	CSA	Fin & Admin
Lewis, Theresa	Buildings & Grounds	CSA	Fin & Admin
Liddick, Deborah	Facility Services	NFE	Fin & Admin

Marshall, Fae	Custodial Services	CSA	Fin & Admin
Mitchell, Tammy	Custodial Services	CSA	Fin & Admin
Morgan, Angelia	Custodial Services	CSA	Fin & Admin
Morris, Michael	Custodial Services	CSA	Fin & Admin
Morris, Sherrylynn	Custodial Services	CSA	Fin & Admin
Murphy, Stephanie	Custodial Services	CSA	Fin & Admin
Olstad, Jeffrey	Buildings & Grounds	CSA	Fin & Admin
Overby, Michael	Buildings & Grounds	NFE	Fin & Admin
Perez, Juan	Custodial Services	CSA	Fin & Admin
Piekkola, Deena	Custodial Services	CSA	Fin & Admin
Roberts, Jimmy	Buildings & Grounds	CSA	Fin & Admin
Swaney, Dave	Custodial Services	CSA	Fin & Admin
Taragan, Martha	Custodial Services	CSA	Fin & Admin
Tenold, Julianna	Facility Services	CSA	Fin & Admin
Tyler, Timothy	Buildings & Grounds	CSA	Fin & Admin
Wellman, Sandra	Custodial Services	CSA	Fin & Admin
Wright, James	Custodial Services	CSA	Fin & Admin
Zorichak, Michael	Facility Services	CSA	Fin & Admin

Finance and Administration			
NFE - 6, CSA - 15 (1 representative, either NFE or CSA)			
Current Representative: Diana Jones (term ends 2023)			
Name	Department	NFE or CSA	Current Report
Bentley, Brandon	Administrative Services	NFE	Fin & Admin
Buchholz, Brad	Bookstore	CSA	Fin & Admin
Coble, Donald	Budget Office	NFE	Fin & Admin
Diede, Baker	Administrative Services	CSA	Fin & Admin
Engle, Kristy	Administrative Services	CSA	Fin & Admin
Geppert, Leone	Budget Office	NFE	Fin & Admin
Haeder, Anita	Budget Office	CSA	Fin & Admin
Jastorff, Michael	Bookstore	NFE	Fin & Admin
Jones, Diana	Administrative Services	CSA	Fin & Admin
Kennedy, Jean	Administrative Services	CSA	Fin & Admin
Laird, Emery	Bookstore	CSA	Fin & Admin
Maser, Cassie	Human Resources	CSA	Fin & Admin
McCue, Mark	Public Safety	CSA	Fin & Admin
Murphy, Gregory	Public Safety	CSA	Fin & Admin
Nauta, Justin	Bookstore	CSA	Fin & Admin
Nelson, Roselyn	Bookstore - BHSU-RC	CSA	Fin & Admin
Pesheck, Philip	Public Safety	NFE	Fin & Admin
Salazar, Kasey	Human Resources	CSA	Fin & Admin
Talks, Lorraine	Administrative Services	CSA	Fin & Admin
Tyler, Angelica	Administrative Services	NFE	Fin & Admin
VandenHoek-Wiles, Donna	Finance & Administration	CSA	Fin & Admin

Enrollment Management			
NFE - 22, CSA - 9 (2 representatives, 1 NFE, 1 CSA)			
Current Representatives: Taylor Watkins (term ends 2021), Nancy Shuck (2022), Janette Hettick (2023), Clarissa Thompson (2023)			
Name	Department	NFE or CSA	Current Report
Bakeberg, Andrea	Office of Student Life	NFE	Enroll Mgmt
Bell, Brittany	Residence Life	NFE	Enroll Mgmt
Best, Johanna	Records & Registration	CSA	Enroll Mgmt
Bischoff, Whitney	Office of Student Life - BHSU-RC	NFE	Enroll Mgmt
Delmaine, Brittni	Student Support Services	NFE	Enroll Mgmt
Deming, Carissa	Student Support Services	NFE	Enroll Mgmt
DiGioia, Summer	Student Support Services	NFE	Enroll Mgmt
Dorfschmidt, DeeAnn	Student Union	CSA	Enroll Mgmt
Faulkner, Angela	Financial Aid	CSA	Enroll Mgmt
Feldt, Nathan	Residence Life	NFE	Enroll Mgmt
Fitzgerald-Ellis, Kathleen	Office of Student Life	NFE	Enroll Mgmt
Ginther, John	Residence Life	NFE	Enroll Mgmt
Gramm, Jessie	Student Union	NFE	Enroll Mgmt
Harmon, Stephanie	Office of Student Life	CSA	Enroll Mgmt
Hettick, Janette	Office of Student Life	NFE	Enroll Mgmt
Hunt, Paden	Admissions	NFE	Enroll Mgmt
Johnson, Gail	Financial Aid	NFE	Enroll Mgmt
Keifert, Donald	Admissions	NFE	Enroll Mgmt
Kennedy, Dawn	Records & Registration	CSA	Enroll Mgmt
Kirchner, Ashley	Student Support Services	NFE	Enroll Mgmt
Krajewski, Gregory	Office of Student Life	CSA	Enroll Mgmt
Lucero, Jennifer	Office of Student Life	NFE	Enroll Mgmt
Madrid, Peggy	Student Support Services	NFE	Enroll Mgmt
Meeker, April	Records & Registration	NFE	Enroll Mgmt
Mendoza, Jordan	Admissions	NFE	Enroll Mgmt
Mundorf, Liz	Admissions	NFE	Enroll Mgmt
Nida, Kim	Financial Aid	NFE	Enroll Mgmt
Obenauer, Dean	Financial Aid	NFE	Enroll Mgmt
Rainboth, Joe	Admissions	NFE	Enroll Mgmt
Roman, Chris	Office of Student Life	NFE	Enroll Mgmt
Sadowski, Brenna	Records & Registration	CSA	Enroll Mgmt

Shuck, Nancy	Residence Life	CSA	Enroll Mgmt
Simpson, Melissa	Financial Aid	CSA	Enroll Mgmt
Thompson, Clarissa	Office of Student Life	NFE	Enroll Mgmt
Watkins, Taylor	Admissions	NFE	Enroll Mgmt
Weber, Dana	Office of Student Life	NFE	Enroll Mgmt
Winsell, Jayce	Admissions	NFE	Enroll Mgmt

Proposal for Inservice Program
Monday of Spring Break – March 8, 2021 – when Banner is unavailable

Potential Titles:

Get Acquainted with Your University

We Are Yellowjackets! (Come Meet Us!)

Do You Know What Your Fellow Employees Do? Find Out!

(Above titles are off the top of my head and thus totally corny. Suggestions welcome.)

Proposal: A day in which employees can explore Black Hills State University and learn what other offices do. (For BHSU-RC, would it be possible to provide a Zoom link? Or set a time for when employees can go to BHSU-RC?) Each office would present a brief introduction to what they do and how they fit into the services provided by BHSU to students, to the community, to staff.

Thoughts for coordination:

Maybe 10 minute presentations presented each hour throughout the day, employees move from one office to the next in the next hour, return to their offices in between. Maybe a half-day (or less) with 10-minute presentations every 15 minutes, employees move from one presentation to the next.

Offices suggested for inclusion, some by members of the Mentoring Committee:

Financial Aid	Veterans' Center
Residence Life	Aladdin (if available)
Student Union	Information Technology
Facility Services	Student Support Services (TRIO)
Student Success Center	Disability Services / Testing Center
Registrar's Office	Business Office
University Communications and Marketing	Budget Office
Alumni Association / Joy Center	Administrative Offices (President, VPs)
BHSU-RC	Athletics

How can we provide presenters while allowing presenters to visit other offices? How can we most effectively include BHSU-RC? Other areas of the University?

Do we want to offer this possible program?