



AGENDA
BHSU Staff Senate

Monday, December 21, 2020 – 10 AM
Zoom meeting the third Monday of each month

Senate Attendees: Derrick Erhart, Andrea Bakeberg, Tai Duncan, Kristin Carmichael, Diana Jones, Nancy Schuck, Scott Hanson, Clarissa Thompson, Terri Bjorum, Janette Hettick

Guests: Rich Loose, Donna Vanden Hoek Wiles, Sharla Dowding, Sara Freng, Karen Williamson

Call to Order: The meeting was called to order at 10:02 a.m.

Approval of Minutes of November 16, 2020

- Nancy noted an incomplete sentence in the section talking about the Mission statement. Andrea reviewed the error, and found that we just needed to update the link online to the most updated version which includes comments on the Mission that one of the senators had emailed to the group.
- A motion was made by Scott Hanson to approve the November meeting minutes. The motion was seconded by Kristin Carmichael was put to a vote and was carried.

Treasurer Report – William Kelly

- No report

BHSU Family Scholarship Fund – presented to Faculty Senate officers

- Email from Hans that it had been sent to Faculty Senate, so this is still awaiting discussion by Faculty Senate.

Policy Review

4:9 Performance Review and Evaluation

- Discussion of whether self-evaluations were required. No changes made.

4:10 Volunteers

4:12 Five Year Review of Administrator

- Clarification of who is reviewed under this policy. No changes made.

Committee Reports

Mentoring Committee – Meeting week of 12/14-12/18/2020

- Had an initial meeting to discuss the work of the committee and will continue to formalize how this group will move forward. Nancy will share out the minutes from that meeting.

Bylaws and Staff Senate Redesign ad-hoc Committee – Update

- A couple of changes recommended for the grouping of employees: 1) Change “BHSU-RC” to “Center for Hospitality and Business” under Academic Affairs since all other BHSU-RC staff are included in the other groups. 2) Under Enrollment Management, “Disability Services & Testing” can be removed as that falls under the “Student Success Center”.
- Discussed whether we should re-set the senate when we vote due to the complexity of tracking the open seats and the extent of the changes. There was also concern about maintaining the staggered terms.
- Discussed keeping Custodial Services with Facilities Services since they all report up to the same Assoc. VP.
- We need to have an all staff meeting to vote on the updated by-laws. We will post the recommended changes online and in January determine our next step for scheduling that whether before or after our vote for senators.
- Derrick will work on putting together a poll so we can determine the best day/time for an all-staff meeting.

Announcements

Next Meeting – Monday, January 25, 2021 at 10am

Happy Holidays – Happy Hanukkah, Merry Christmas, Happy Kwanzaa, and a very Happy New Year to all!