



BHSU Staff Senate MINUTES
Monday, October 17, 2022 – 10 am

Present: Gary Callies, Dawn Hunter, Roxanne Lewis, Tim Tyler, Thayer Trenhaile, Nancy Shuck, April Yenglin, Melissa Hart

Guests: Debbie Liddick, Casey Medagovich, Prasanthi Pallapu

Nancy called the meeting to order at approximately 10:05am.

With no quorum (at the time of presentation), approval of the minutes of September 19, 2022, was delayed until next meeting.

President Nichols has had to cancel her attendance at our November meeting but will meet either December or January.

Debbie provided a report on the Library renovation and a timeline for moving staff and books. Custodial supplies and furniture will be moved / set up this week, staff will move next week. Books and Einsteins' Bagels will move in during Christmas Break. A ribbon-cutting will be scheduled in January or February.

April reminded everyone staff parking is now open, a staff parking permit is required.

Concerns were voiced regarding students being unable to use Dining Dollars or Buzz Bucks in the machines Sodexo installed in Bordeaux and not everything completely installed yet. Debbie praised Ron Showman and his staff for doing their best to feed everyone with different dietary needs while dealing with supply chain issues.

Debbie Liddick reported for Strategic Planning that all comments from the Town Hall were reviewed and incorporated into the Strategic Plan to be finalized in November.

The November meeting date has been moved to November 14 rather than meeting during Thanksgiving week. December's meeting date will stay the same (December 19, 2022). January's meeting day is moved from January 16 (the Martin Luther King Jr.

holiday) to January 23, 2023. February's meeting date has been moved from February 20 (President's Day) to February 27, 2023.

The proposal for a mentor program was discussed briefly with Senators asked for their opinions on how extensively mentors should advise newcomers – strictly campus questions or broader questions about the area (limited to campus questions was agreed). Melissa will take the proposal to Strategic Planning for feedback.

Melissa briefly discussed the updated position descriptions and the launch of a new BOR performance management tool (performance evaluation) on the BOR website PeopleAdmin/YourFuture. Annual evaluations will be done through the new system. Training is coming. The evaluation will be directly tied to each position description. Evaluations will run on an annual calendar, January to December.

A brief discussion of dressing for Halloween included the reminder that costumes should be appropriate for offices and nonpolitical.

Announcements: April added the Geek Speak to the upcoming events. Debbie reminded everyone of the Artist Talk to showcase the mural in the Library. She also reminded staff to sign up for Everbridge to receive emergency announcements and encouraged familiarization with the new signs for tornado shelters. The Free Store has been opened and is a success with students. Currently they are seeking donations of winter clothing items (new or gently used, clean items only).

Prasanthi reminded staff of the food pantry on campus (no food items are provided by the Free Store). Dr. Jensen and Teisha Moxley are spearheading an attempt to find a larger space on campus for the food pantry itself.

Debbie thanked Coach Breske and the football team for hosting the Heroes Appreciation Game and dinner with the team on Thursday night. The events were wonderful and much appreciated.

The next Staff Senate meeting will be held in the Trump Room of the Student Union on November 14 at 10am and available for attendance via Zoom (link on the webpage).

Respectfully submitted,

Nancy J. Shuck, President / Secretary pro tem
BHSU Staff Senate