

Black Hills State University
Faculty Senate Meeting
Minutes for April 3, 2024

Attendance: Laura Colmenero-Chilberg, Ron DeBeaumont, Abigail Domagall, Katrina Jensen, Jarrett Moore, and Nancy Roberts

Guests: Eva Chase, Prasanthi Pallapu

Meeting called to order at 3:15 PM.

1. Approval of Minutes from March 20
 - a. Laura made a motion to approve the minutes. Ron seconded. The motion passed unanimously.
2. Eva Chase, Sustainability Coordinator, joined senate to provide clarification on recycling on campus.
 - a. The BHSU Sustainability Master Plan, written in 2017, has a goal of zero waste by 2050.
 - b. BHSU currently recycles plastic, glass, aluminum, cardboard, and electronic waste.
 - c. Plastic, glass, and aluminum should be placed in the quad recycling containers in each building. Containers should be clean, with labels and lids removed.
 - d. Cardboard should be broken down and placed in the large bins located in each building. Only corrugated cardboard can be recycled. Paperboard (like cereal boxes) cannot be recycled. Cardboard that is wet or has food or grease on it (like pizza boxes) cannot be recycled.
 - e. Batteries can be brought to facilities.
 - f. Electronic waste must be first brought to IT, then to facilities.
3. Prasanthi Pallapu joined senate to provide tips for improving the use of technology in teaching.
 - a. The Pulse app can be set up so that students get notifications.
 - b. Intelligent agent can be used to automatically send emails to students based on their activity (or lack thereof) on D2L.
 - c. Many students use their phones rather than a laptop to access D2L.
 - d. Tips about sharing videos and using Turn It In were provided.
4. Curriculum Proposals
 - a. Curriculum proposals were discussed. A question was raised about AIS 475/575 and whether it passed the University Curriculum Committee.
 - b. Laura made a motion to approve all of the remaining proposals (listed below) and wait for clarification on AIS 475/575. Nancy seconded, and the motion passed unanimously.

- i. SPED 453/55.3
 - ii. SPED 485/585
 - iii. BADM 477
 - iv. Wichozani Health and Wellness Certificate
 - c. On April 4, Abby provided clarification on AIS 475/575 via email, and made a motion to approve this proposal. Katrina seconded. The motion passed via email vote on April 4.
5. Senate reorganization models and bylaws
 - a. Jarrett provided a copy of the proposed amendments to the senate bylaws to adjust election of officers to reflect the reorganization of academic units.
 - b. Senators discussed the added language related to filling position when there is not a nomination for a certain seat. It was decided that every effort should be made to have a representative from each school, but if there is not a representative for one of the college at-large seats, it would become a university at-large seat.
 - c. The proposed amendments were approved unanimously.
 - d. If the academic reorganization is approved by the BOR, Senators will distribute paper ballots to their respective units, with voting ending by April 12.
6. Senate elections
 - a. According to senate bylaws, election of senators must take place between April 3 and April 30.
 - b. The reorganization of senate representation should be approved before elections can take place.
 - c. If approved, the following seats will be open:
 - i. School of Humanities (3-year term, new seat)
 - ii. College of Liberal Arts at-large (2-year term, new seat)
 - iii. School of Behavioral Sciences (3-year term)
 - iv. College of Natural and Behavioral Sciences at-large (1-year term, new seat)
 - v. School of Education (2-year term to reset stagger)
 - vi. School of Education and School of Business at-large (3-year term, new seat)
 - d. The following senators will remain in their seats for the duration of their terms:
 - i. Skott, School of Arts (term expires Spring 2025)
 - ii. Nag, School of Math and Social Sciences (term expires Spring 2026)
 - iii. Katrina, School of Natural Sciences (term expires Spring 2026)
 - iv. Ron, School of Business (term expires Spring 2025)
7. Strategic Hiring Committee
 - a. Faculty Senate has been invited to have 2-4 senators on the Strategic Hiring Committee.
 - b. It was agreed that representation on this committee is critical.

8. Salary Policy

- a. Pay raises will be based on the following for this year:
 - i. Market – 15%
 - ii. Performance – 60%
 - iii. Institutional Priority – 25%

9. Dorm housing policy during breaks

- a. Administration is looking into concerns raised about this issue at a previous meeting.

10. Dean & Director Evaluation

- a. Melissa Hart is looking into the rotation of these evaluations.

Laura made a motion to adjourn, which was seconded by Nancy. The meeting was adjourned at 4:41 PM.

Minutes recorded by Katrina Jensen

Next Meeting: April 17, 2024, at 3:15 PM in the Trump Conference Room.

Minutes unanimously approved on April 17, 2024