

Office of International Relations & Global Engagement





Authorized Early Withdrawal Request Form

Part I: Instructions

F-1 students: Please complete this form if you are planning to withdraw from your program before your program end date. Once authorization confirmation is issued by the IRGE (International Relations & Global Engagement) office, you will need to leave the United States within 15 days or you will be out of status and in violation of your non-immigrant status. You will need to return to the U.S. within 5 months to keep your immigration status and begin classes at the next available term. If you are absent from the U.S. more than 5 months, you will need to obtain a new I-20 and new F-1 visa.

Part II: Student Information		
Family/Last Name:	Given Name:	
BHSU Student ID#:		
Education Level: □ Bachelor's □ Master's		
Part III: Request & Signature		
Reason for withdrawal request: Family Emergency Personal Reason Financial Issues Other, please explain:		
Departure Date:/		
Do you intend to return to Black Hills State University?	□ Yes □ No	
If yes, what date do you plan to return?/	Year	



Office of International Relations & Global Engagement

1200 University Street, Woodburn Hall 115 Tel: 605-642-6942 | Email: international@bhsu.edu



I understand the following:

 It is my responsibility to complete all necessary s Registrar's office. 	teps to withdraw from my classes through the
☐ I cannot work on campus once my SEVIS record	has been terminated based on the date above.
☐ I understand that once authorization confirmation is issued by IRGE, I must leave the United State	
within 15 days or I will be in violation of non-i	mmigrant status.
☐ I understand that if I do not leave the U.S. within country without authorization.	the stated time, I will be out of status and in the
☐ If I withdraw without IRGE authorization, I will	be in violation of my status and will need to
depart immediately. I will not be eligible for a grace period for departure.	
Student Signature:	Date: