Important
PHONE NUMBERS

BHSU Public Safety Office
Office: 642-6297 (lower level of Woodburn Hall)
Cell: 641-6988

Spearfish Police Department
911 (off-campus phone)
9-911 (on-campus phone)
642-1300

Lawrence County Sheriff............ 578-2230
Spearfish Regional Hospital........ 644-4000
Emergency Room .................... 644-4004
BHSU Residence Life Office........ 642-6464
BHSU Student Health Services ..... 642-6520
BHSU Student Life Office .......... 642-6599

BHSU Public Safety Office
Law enforcement coverage for the BHSU campus is provided by the Spearfish Police Department,
24 hours daily, 7 days a week. In addition, the
campus is staffed by security and police personnel
during the hours of 7 a.m. - 5 a.m. Sunday-Friday
and Saturday from 7 p.m. - 5 a.m.

BHSU Annual Security Report
The BHSU annual security report includes statistics
for the previous three years concerning reported
crimes that occurred on campus; in certain
off-campus buildings owned or controlled by
the University; and on public property within,
or immediately adjacent to and accessible from
campus. This report also includes institutional
policies concerning campus security; such as
policies concerning alcohol and drug use, crime
prevention, the reporting of crimes, sexual assault
and other matters.

For tips on crime prevention and personal safety,
visit: www.ope.ed.gov/security/search.asp.

To view the BHSU security report, visit:
Theft Prevention

Campus
- Lock office doors and windows when unattended.
- Do not leave your laptop or PDA unattended.
- Never leave purses or wallets lying out.
- Store all valuables out of sight.

Student Housing/Campus Apartments
- Do not keep large sums of money, jewelry, or valuable items in your room. Take valuables home during vacations.
- Lock all doors and windows when you leave your room or apartment.

Auto Theft Prevention
- Close all windows and lock car when you park.
- Park in well-lit places with high visibility.
- Do not leave valuables and packages in your car.
- Use an anti-theft device or alarm.
- Have keys ready in hand when entering your car.

ID Theft Prevention
- Shred all personal documents, including pre-approved credit applications.
- Watch out for scams via phone, e-mail, internet, or by any other means.
- Create hard-to-guess passwords.
- Update virus protection for your computer, use a firewall program and a secure browser.
- Do not download files from an unknown source.
- Check all your monthly statements and immediately report any unauthorized charges.

Lost or Stolen Wallet/Purse
- Cancel all credit cards immediately.
  - Note: If someone calls to say they found your wallet/purse and can return it to you in a few hours, they might be stalling so they can continue to use your credit cards.
- Contact your bank immediately if your checkbook or ATM card was stolen.
- File a police report - this is very important and aids in crime prevention. Get a copy of the report.
- File your complaint with the Federal Trade Commission (FTC) at www.FTC.gov/idtheft.
- Place a fraud alert in your name and social security number by contacting all of the following numbers:
  - Equifax: 1-800-525-6285
  - Experian: 1-888-397-3742
  - TransUnion: 1-800-680-7289
  - Social Security Administration: 1-800-269-0271

Personal Safety Tips

Campus
- Travel in well-lit, high traffic areas if possible. Avoid short cuts or isolated surroundings.
- Be alert and aware of your surroundings. Walk confidently and avoid using your cell phone or headphones when walking alone.
- Travel with a friend or in a group.
- Do not carry excess cash, credit cards or valuables.
- Call the Public Safety Office to report suspicious persons or activity.

On- and Off-Campus Housing
- Be aware of suspicious activities or strangers in the hallway or common areas.
- Do not enter an elevator if you are uncertain of any occupant.
- Try to stand next to the elevator control panel and if accosted, press all the buttons.
- Have keys ready to enter your residence quickly.
- Keep your residence well lit.
- If you suspect a prowler is inside your room avoid confrontation, get out immediately, and call 911.
- Secure doors and windows and close your curtains at night.
- Place lights on timers to make it appear occupied if you will be away, and/or set timers to turn on lights shortly before you return home.

Working Late or Working by Yourself
- Lock the doors and secure the windows.
- Let someone know where you are.
- Call for a walking escort.

Walking Escorts
- An escort service is provided on campus from 7 p.m. - 5 a.m. Anyone walking alone on the campus at night has the option to be escorted by security.
- It is NEVER necessary to walk alone during these hours. Call 641-6988 to request an escort; if there is no answer, call 642-1300.

How to Report a Crime
- Call the Public Safety Office at 642-6297 and give your name, telephone number, and location.
- Give clear and accurate information.
- Be prepared to provide a description of the suspect and/or the vehicle, and the direction of travel.

After a Sexual Assault/Rape
- Go to a safe place and call Public Safety at 641-6988 or call 911.
- DO NOT douche, shower, bathe, wash your mouth, or change your clothes until you have talked to the police. You may destroy valuable evidence.
- DO NOT clean or straighten up your room or touch areas the rapist may have touched.
- Residence staff are trained to help you connect to the appropriate help if you are a victim of sexual assault.
- It is important to have a medical examination. You may go to the Spearfish Regional Hospital Emergency Room or to BHSU Student Health Services.