University Assessment Committee Meeting Minutes
Tuesday, April 27, 2010 at 3:30 pm
Enrollment Conference Room

In attendance: Kristi Pearce, Erin Holmes, Danielle Brady ,Laura Colmenero-Chilberg , Cheryl Anagnopoulos, Janet Briggs, John Alsup, Abigail Domagall, Holly Boomer and Gregg Galea.

Dr. Pearce opened the meeting thanking everyone for all their hard work during the recent Quality Initiative (QI) Forum. Feedback/inputs from form were sent out to all faculty members.
The deadline for the QI inputs to HLC is still May 15, 2010. We will still be working on the QI after that date with some two day structured WORKGROUP in June to begin exploring ways to integrate experiential learning into the general education curriculum. These initial workgroups will examine ways to use the internet to design virtual experiential learning activities & assignments and/or link general education assignments/activities with other general education courses and/or student life programs.

A motion to approve the minutes from the March meeting was made by Abigail Domagall and seconded by Erin Holmes. All present approved the motion.

The topic of report completion date was discussed. Items discussed were, what is best for each program? Does each program need they own timetable for report completion? Laura Colmenero-Chilberg made a motion "Each department should set an appropriate deadline for their major's assessment cycle and communicate it to the Assessment Committee beginning in the 2010 fall semester" which was seconded by Holly Boomer and all committee members voted to approve motion. .

Dr. Pearce asked all of the members to think about if they wished to still be on the Committee next year. She also said that for the purposes of accreditation we will work on having two accreditation teams, an Assurance team and Quality Initiative team instead of the Assessment Committee being responsible for the accreditation.

The meeting was adjourned at 4:30 p.m.