

Missed Workshop Reimbursement Statement

A signed statement regarding the reimbursement to the state for a missed workshop must be on the voucher for advance payment:

"I understand that if I do not attend the workshop for a reason other than through no fault of my own that I am responsible for reimbursing the state for any portions of this registration/workshop fee which is non-refundable. I also understand that in the event that I do not attend the meeting, it is my responsibility to secure a refund of the prepaid fees."

Signed _____

Dated _____

