Black Hills State University
College of Education
Faculty Meeting Minutes
Wednesday, November 12, 2008 – 7am – Young Center 213

Present: Mr. Scott Ahola, Dr. John Alsup, Dr. Len Austin, Dr. Janet Briggs, Dr. Richard Carriveau, Dr. Cynthia Chandler, Dr. Greg Cooch, Ms. Patricia Dewey, Dr. Dorothy Fuller, Ms. Mary Goebel, Dr. Nancy Hall, Dr. James Hesson, Ms. Micheline Hickenbotham, Ms. Melanie Hurley, Dr. Mary Jones, Dr. Sunhwi Kim, Mr. Christopher Klinger, Dr. Tim Molseed, Ms. Karen Mortimer, Dr. Lee Pearce, Dr. Rob Schurrer, Dr. Betsy Silva, Dr. Patricia Simpson, Ms. Jami Stone, Ms. Laura Turner, and Ms. Rhonda Wolff

Guest: Dr. Erin Holmes, Director, Institutional Research

N. Hall called the meeting to order at 7:00 a.m.

NSSE/FSSE/BSSE Discussion

E. Holmes, Director of Institutional Research at BHSU, discussed the National Survey of Student Engagement (NSSE), the Faculty Survey of Student Engagement (FSSE), and the Beginning College Student Survey of Engagement (BSSE) instruments and how they are designed to work together to collect information regarding college experiences from first-year students and senior students as well as faculty perceptions of student engagement, while pursuing a baccalaureate degree. BHSU participates in these surveys every other Spring (surveys are completed online). Faculty discussed survey data. (handout provided)

Curriculum maps for our diversity proficiencies and self-reporting forms

M. Hickenbotham provided diversity standard information. NCATE places emphasis on collecting data regarding: 1) candidates, 2) P-12 students, and 3) faculty. She shared the collaborative work done on curriculum mapping to meet the ten diversity proficiencies, at the initial and advanced levels. She will contact faculty to submit quality student-work samples, for the evidence room. Ongoing, she will provide information to faculty via email.

College of Education Update

N. Hall provided the updated COE organizational structure:

- **Dean** = .5 Senior Secretary/COE Committee Chairs/NCATE Coordinator/Dakota ASSETS Coordinator/Chair, Department of Education/Chair, Division of PE/HLTH/Director, Field Experiences/Director, Assessment and Graduate Programs
- **Chair, Department of Education** = Coordinators of Elementary, Early Childhood/Special Education, Special Education, Project SELECT, Library, 18 Faculty, .5 Senior Secretary, and .3 Technology Support
- **Chair, Division of PE/HLTH** = Coordinators of Outdoor Education, Exercise Science, Health Education, Physical Education, Seven Faculty, Seven Teaching Coaches, and .5 FTE Secretary
- **Director, Field Experiences** = Professional Development School Coordinator, Teacher Learning Center Coordinator, and 1 FTE Senior Secretary
- **Director, Assessment and Graduate Programs =** 24 Assessment Coordinators (including those in Arts and Sciences/Business and Technology), MSCI Graduate Programs (including specializations in Math, Science, Reading, and Technology

NCATE On-Site Review

N. Hall announced there is a new NCATE National Coordinator. **BHSU's on-site review has been extended to Spring 2011** (rather than Spring 2010). Ongoing, the review cycle of seven years will remain in place. Program reports will remain on the current schedule.

Research Committee Update

R. Schurrer encouraged faculty to submit ideas for research-project funding ($500-$3,000 range). Questions/ideas should be directed to R. Schurrer, T. Molseed, G. Cooch, or M. Hovland.

Announcements:

1) COE Christmas/Holiday Party is at Guadalajara's on Monday, December 15 at 5:30pm. The buffet is $11.50/person. Bring recycled gifts to play Dirty Santa. **RSVP to S. Klarenbeek via email** (include # attending)
2) April 17, 2009 – Teacher Hall of Fame High School Student Recruitment activities will be held at BHSU -**campus contact-N. Hall**
3) COE Curriculum Review Committee meetings = **second Wednesday of each month**
   (proposals will be sent to COE faculty prior to this date to garner feedback)
   University Curriculum Review Committee meetings = **third Friday of each month**
   Faculty should be aware of this timeline when preparing proposals- **COE Curriculum Committee Chair -J. Briggs**

The meeting adjourned at 7:55 a.m.

Respectfully submitted,

Patty Clarkson, Sr. Secretary
College of Education