MINUTES OF MEETINGS, NOVEMBER 20 and NOVEMBER 22, 2006
College of Education Assessment Committee (Subcommittee of COE Accreditation Committee)

PRESENT: Alsup (Chair), Simpson, Wolff, Carriveau

The committee met on November 20, 2006, and continued in a second session November 22, 2006. The committee oriented Carriveau to the systematic assessment plans developed using TQE funds during 2005-06 and to the role of this committee in the assessment system. The COE Assessment Committee will analyze pedagogy assessment data, aggregated for unit assessment and disaggregated for program assessment. The committee will then give each program coordinator a "cut-and-paste" section addressing data analysis and use of results, facilitating joint analysis when needed. John Alsup will then write a UNIT assessment report that summarizes findings from the program reports and goes beyond that summary in ways yet to be determined by this committee.

The committee noted that programs in the College of Arts and Science submitted the content portions of their assessment reports in October to Dean Downing, who approved them and forwarded them to the University Assessment Committee. Alsup and Simpson served as a subcommittee of the University Assessment Committee to review those reports. They summarized the use of results for the COE Assessment Committee.

The committee noted that Wolff will collect all pedagogy assessment data for both program and unit assessment. Data will come from the Student Teaching Final Appraisals and from faculty members who oversee the preparation of COE portfolio artifacts designated as official program assessments in the plans. UNIT assessment data will include all these assessments but may also include additional pieces of evidence.

Simpson designed a "draft" data chart and invited suggestions from the committee. Decisions about this chart can guide discussions with other faculty members collecting artifact data to be analyzed for program and/or unit assessment. The committee listed persons who will give artifact data charts to Wolff:

The committee assigned certain tasks to members, asking Carriveau to contact university supervisors regarding the use of the rubric newly revised in summer 2006 and to add to it whatever is needed to elicit all necessary information, Simpson to work with teachers of MLED 480, and Wolff to collect rubrics from university supervisors and compile the unit and program data charts for them if needed. Alsup and Simpson will meet with Bettelyoun to discuss combining the Teaching Diverse Populations Plan artifact with another artifact to ensure that we are assessing the full diversity standard.

At the next meeting, the committee will look at all assessment data currently being collected in the College of Education to see what can be eliminated and what should continue to be collected. In making these decisions, we will ask what assessments may be useful for UNIT assessment even though they are not used for PROGRAM assessment.

The meeting was adjourned.

Submitted by Pat Simpson
November 27, 2006