MINUTES OF November 3, 2008, MEETING OF COE ACCREDITATION COMMITTEE

Present: Downing, Hall, Hess, Hickenbotham, Hovland, Siewert, Simpson, Wolff

Hall moved and Downing seconded that minutes of the September 15 meeting be approved with one minor change, and the change was made. Hickenbotham and Hall reported on the team's attendance at the NCATE Conference in September. Hickenbotham noted that we are currently focused on making sure advanced programs have the same evidence for meeting standards as do the initial programs; this is a major emphasis of the revised NCATE standards. Hall reported that NCATE now provides a template for the Institutional Report and for setting up the electronic evidence room. The group moved to reports on action plans.

Conceptual Framework: Hall reported some fine tuning of our vision, belief statements, and the link to our research base.

Standards One and Two (Candidate Knowledge and Skills; Systematic Assessment System): Simpson reported progress toward completion of program reports to be submitted to college deans December 12 and to the DOE February 1, 2009. She and Hall commended the program assessment coordinators and asked Siewert for possible suggestions. Siewert reported that things are progressing well. The second work session is scheduled for November 17. Wolff reported on the development of the system for data storage, noting that storage and retrieval challenges occur when multiple copies of the same assessment form are submitted (from multiple supervisors) for one student.

Standard Three (Field Experience): Carriveau is working to strengthen collaboration with district partners, clarify the BHSU oversight committees for field experiences, and design an effective form for the evaluation of clinical faculty by our candidates.

Standard Four (Diversity): Hickenbotham reported that the curriculum mapping is in place for advanced programs, and some demographic data has been collected from clinical practice.

Standard Five (Faculty Qualifications): Hickenbotham reported that Calhoon is working on Table Eleven showing qualifications and is working to limit the number of adjuncts employed in the COE.

Standard Six (Governance): Hall is working to plan professional development opportunities that include our P-12 partners. She noted that P-12 faculty attended the "Effective Teams" workshop with Harvey Robbins last week. Hall wants to also partner with Arts and Sciences and Business university faculty for professional development.

Hickenbotham announced the NCATE webinar scheduled November 5 at noon MST via Elluminate. The webinar is for institutions that have visits scheduled in spring 2010.

Hall announced late news that, in light of the recent economic crisis, NCATE has offered to allow institutions with visits scheduled in 2009 and 2010 to postpone their visits one year. This requires the approval of the state, and the South Dakota DOE has said such requests will be approved in this state. Hall reported that this request is being considered here at BHSU; the target for submitting a decision is November 7. Such a postponement of the NCATE visit will not affect the time line for submitting program reports; it will give us eighteen months (rather than six months) to revise any program reports that need revisions. If we postpone the visit to 2011, out next visit will be in 2018, seven years later.

Additional Accreditation Committee meetings for the 2008-09 academic year will be held in the Meier Hall Conference Room at 2:00 p.m. on December 1, January 26, February 23, March 30, and April 27. Those are Mondays. Downing moved and Siewert seconded that the meeting be adjourned.

Submitted by Pat Simpson November 8, 2008