

# Student Teaching Internship Exit Seminar

Sharla Dowding, EdD  
Director of Field Experiences

[Sharla.Dowding@bhsu.edu](mailto:Sharla.Dowding@bhsu.edu)

Jean Osborn  
Program Assistant

[Jean.Osborn@bhsu.edu](mailto:Jean.Osborn@bhsu.edu)



# Grading & Degree Posting

**S = satisfactory; I = incomplete; U = unsatisfactory**

- All forms and requirements need to be in the Office of Field Experiences before a grade will be posted.
- Passing grade on your PRAXIS PPAT is required.
- You need a score of 35 to pass the PPAT.
- Scores will be available after 3pm (MST) on December 6.
- If you don't have a 35 you may register to resubmit one or more tasks; December 6 – December 26.
- The resubmission scores are posted on January 17.
- You will need to send those scores to us.



# Grading & Degree Posting

- Due to 20 weeks of student teaching needed, double majors may have incompletes, as well as all interns who are missing forms or scores.
- **Once your passing grade is posted**, April Meeker reviews your transcript to make sure you have all coursework and GPA as per the SDAR (South Dakota Administrative Rules) before she posts your degree.
- This takes a few weeks after your final grades are posted.



# Grading & Degree Posting

- **Note: you cannot be certified until after your degree is posted.**
- You may complete your application for certification BUT you will not be verified for licensure until AFTER your degree is posted.
- After your degree is posted, and you have completed the application for certification, then the University Certification Officer will verify your application for licensure.
- It takes several weeks for the State Certification Office to process a teacher license application.



# Requesting your Official Transcript

- Once your degree is posted, you will be able to request **OFFICIAL** transcripts at that time.
- This may be done online at [this link](#).
- You will receive your diploma in the mail.
- This can take a couple of months.



# Credential File

Typically school districts may ask for:

- Cover letter – tailor this to each application
- Copy of your teaching certificate
- Transcripts
- Resume
- Letters of references – they follow-up with phone calls
- Evaluation from student teaching
- PRAXIS scores



# It's not too late....

You are entering the world of professionals who are “watched.”

**It is not too late to clean up your digital footprint:**

- Your phone voice-message
- Your profile on Facebook
- Also, pay attention to your appearance in public.







# SOUTH DAKOTA

[doe.sd.gov/certification/](http://doe.sd.gov/certification/)

- Five-year certificates are valid from the date of issuance through June 30 of the fifth year following the year of issuance.
- Endorsements (what you can be licensed for) will **ONLY** be added to a certificate when **REQUESTED** by the applicant.



# South Dakota Suicide Awareness and Prevention Training

- [Senate Bill 129](#), passed by the 2016 Legislature, requires anyone applying for certificate as a teacher to participate in a minimum of one clock hour of suicide awareness and prevention training.
- The South Dakota State Board of Education has approved the following guidelines regarding this training:  
Must be evidence-based;
  - Include information on youth suicide risk indicators; and
  - Include appropriate educator responses and referral sources.



# South Dakota Suicide Awareness and Prevention Training

**Approved Online Providers:** The online training options provided by the following organizations have been approved by the South Dakota Board of Education as meeting the guidelines for training described above.

- [The Jason Flatt Foundation, Inc.](#) (Must complete Module 5 Youth Suicide: “A Silent Epidemic”) .
- [The Helpline Center](#)



# South Dakota Suicide Awareness and Prevention Training

## Other Providers:

- In addition, the following have been approved to provide suicide training as an in-person format:
  - [South Dakota Prevention Network, including Prevention Resource Centers](#)
- All costs associated with training are the responsibility of the school district, school, or applicant.



# South Dakota Suicide Awareness and Prevention Training

## Required Documentation:

- When submitting documentation of the required suicide and prevention training for certification, you may use the Certificate of Completion provided by the approved agency.
- If you are a participant in group training, [this document](#) should be submitted as evidence of training. It must be signed by the trainer and the district.



THE JASON FOUNDATION TEACHER IN-SERVICE PROGRAM

**CERTIFICATE OF COMPLETION**



**THIS  
CERTIFIES  
THAT:**

*Name* \_\_\_\_\_

HAS SUCCESSFULLY COMPLETED **THE JASON FOUNDATION®**  
**TEACHER IN-SERVICE PROGRAM** ON THE AWARENESS AND  
PREVENTION OF YOUTH SUICIDE.

**Youth Suicide: "A Silent Epidemic" (Module 5)**

Certification credit: *2 hours*

**Date completed: April 24, 2018, 5:35 pm GMT**

**WORKING TO GIVE OUR YOUTH A PROMISE FOR TOMORROW**

# Certification: **Educator**

## Overview

Office of Educator Certification hours of operation (Monday through Friday):

- Certification staff processes applications daily from 10 a.m. – 3 p.m. Central
- Certification staff responds to emails and phone calls daily from 8 – 10 a.m. and 3 – 5 p.m. Central

Processing time is currently 4-6 weeks. Login to check **status of your application**.

2020 renewal applications **CANNOT** be started until **AFTER** January 1, 2020.



# Certification Tip: You select your licensure endorsements

**ELEMENTARY EDUCATION = 10 Endorsements**

**PRAXIS TEST 5018 (before August 2018) or 5001 (4 subjects)**

Self Contained K-4<sup>th</sup> Grade

Self Contained Fifth – Eight Grade

K-4<sup>th</sup> Grade English Language Arts

K- 4<sup>th</sup> Grade Math

K-4<sup>th</sup> Grade Science

K-4<sup>th</sup> Grade Social Studies

5<sup>th</sup> – 8<sup>th</sup> Grade English Language Arts

5<sup>th</sup> – 8<sup>th</sup> Grade Math

5<sup>th</sup> – 8<sup>th</sup> Grade Science

5<sup>th</sup> – 8<sup>th</sup> Grade Social Studies

**Middle School Minor:**

Add - Middle Level Learner





# Certification Tip: You select your licensure endorsements

- **K-12 Special Education = PRAXIS TEST 5354**
- **Composite Early Childhood/Special Education PRAXIS TESTS 5024 & 5691**
  - Early Childhood Birth Through Grade Three
  - Early Childhood SPED Birth through Grade Three
  - Kindergarten Endorsement



# Certification Tip: You select your licensure endorsements

- **Secondary English Language Arts = PRAXIS TEST 5038**
  - 5<sup>th</sup> – 8<sup>th</sup> Grade English Language Arts
  - Secondary Intermediate English Language Arts
  - Secondary Advanced Composition/Grammar
  - Secondary Advanced Literature
- **Secondary Composite Language Arts PRAXIS TESTS 5038 & 5221**
  - 5<sup>th</sup> – 8<sup>th</sup> Grade English Language Arts
  - Secondary Intermediate English Language Arts
  - Secondary Advanced Composition/Grammar
  - Secondary Advanced Literature
  - Secondary Speech/Debate



# Certification Tip: You select your licensure endorsements

- **Secondary Mathematics**

5<sup>th</sup> – 8<sup>th</sup> Grade Math (PRAXIS 5161 or 5169)

Secondary Intermediate Math (PRAXIS 5161 or 5169)

Secondary Advanced Mathematics (PRAXIS 5161)



# Certification Tip: You select your licensure endorsements

- **Secondary SCIENCE (select content tests passed)**

If you passed Biology PRAXIS #5235

- Secondary Advanced Biology

If you passed Chemistry PRAXIS #5345

- Secondary Advanced Chemistry
- Secondary Advanced Physical Science

If you passed Earth & Space Science PRAIS #5571

- Secondary Advanced Earth Science

If you passed Physics PRAXIS #5265

- Secondary Advanced Physics
- Secondary Advanced Physical Science

- **Secondary Composite Science**

If you passed **General Science PRAXIS #5435**

- 5<sup>th</sup> – 8<sup>th</sup> Grade Science
- Secondary Intermediate Science



# Certification Tip: You select your licensure endorsements

## **Secondary History/Social Studies (select the content tests you passed)**

If you passed History TEST 5941

- Secondary Advanced History

If you passed Geography TEST 5921

- Secondary Advanced Geography

If you passed Government/Political Science TEST 5931

- Secondary Advanced Political Science

If you passed Economics TEST 5911

- Secondary Economics

If you passed Sociology TEST 5952

- Secondary Sociology

If you passed Psychology TEST 5391

- Secondary Psychology

If you passed **Social Studies TEST 5081**

- 5<sup>th</sup> – 8<sup>th</sup> Grade Social Science
- Secondary Intermediate Social Science



# Certification Tip: You select your licensure endorsements

- **K-12 Physical Education**
  - Elementary Physical Education
  - Secondary Physical Education
- **K-12 Spanish**
  - Elementary Spanish
  - Secondary Spanish
- **K-12 Music**
  - Elementary Music
  - Secondary Music
  - K-12 Vocal Music
  - K-12 Instrumental Music
- **K-12 Art**
  - Elementary Art Education
  - Secondary Art Education
- **K-12 Library**
  - Elementary School Library
  - Secondary School Library

Contact University Certification Officer for additional help



# AFTER YOUR CERTIFICATION

- The Teacher 411 system at <http://teacher411.sd.gov/> allows you and your employer to access your certificate information including highly qualified teaching assignments.
- Additional certification information is available online:  
**SD Department of Education:**
- <http://www.doe.sd.gov/>



# Wyoming

Wyoming Professional Teaching Standards Board

<https://wyomingptsb.com/>



PRAXIS tests approved in SD qualify for Wyoming certification

You will need to obtain a completed **Institution Recommendation Form**

- Fill out the top part and deliver it to the Field Experience Office.
- University Certification Officer fills it out and mails it back to you.
- You mail it to the WY PTSB office.

Wyoming certifies

- Elementary teachers K-6
- K-12 SPED are SPED Generalist
- Secondary 7-12







**License effective date (validity dates):**

For applicants who may be concerned about the “effective” date of their license, the effective date of your license will be the date your complete application was received by the PTSB office. Example: If your complete application was received 02/08/2020, but it takes five weeks for the license to be issued, the effective date of your license will be 02/08/2020, not the day it is issued. This is another reason that it is crucial for you to ensure you have carefully read the application instructions and have submitted a complete application packet that includes all required documentation.



## WY Requirements for Out-of-State Program applicants

- Completion of an approved Educator Preparation Program
- In order for applicants to obtain an Institutional Recommendation form **they must be eligible for licensure in the state in which the college or university is located.**
- Applicants do not have to obtain licensure in that state; however, they must be eligible for licensure.
- [Official transcripts](#) documenting the completion of a teacher preparation program
- Submission of [two \(2\) blue FBI Fingerprint Cards including a background check](#)
- Knowledge of the [U.S. and Wyoming Constitutions](#)
- Teacher [Testing Requirements](#)
- Submission of a complete [application packet](#)



# Professional Teaching Standards Board



## Wyoming Standard Educator License

### Initial or Reinstatement

#### Application Packet

**This Packet is to apply for an Initial License or Reinstatement of the following Wyoming Standard Educator Licenses:**

- **Teachers (including Library Media Specialists)**
- **Administrators (Principals, Directors, and Superintendents)**
- **Related Services Personnel (School Counselor, School Psychologist, School Social Worker, Speech-Language Pathologist, and School Nurse)**

**Submit your complete application packet to:**  
Professional Teaching Standards Board  
1920 Thomas Avenue, Suite 400  
Cheyenne, WY 82002



**Educator Talent Home**

**Preparation**

**Licensing**

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Educator Credential Search

Fingerprints

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**Colorado Teaching Jobs**

**News**

**Contact Us**

**Location and Hours**

**Educator Talent - Licensing Office**

6000 E Evans Ave  
Building #2, Suite 100  
Denver, CO 80222



[CDELicensing@cde.state.co.us](mailto:CDELicensing@cde.state.co.us)

**Phone:** 303-866-6628

**Fax:** 303-866-6722

Home

# EDUCATOR TALENT LICENSING OFFICE



## Licensing Office

The Educator Talent Licensing Office provides Colorado educators with certification, by evaluating applications and issuing licenses and authorizations to qualifying individuals.

Four license types – teacher, special services provider, principal and administrator – are issued with one or more of 60-plus endorsement/pending license type and applicant qualifications. Twelve types of authorizations, including 34 different Career and Technical Education credentials are also offered.

## General Requirements for All Licenses & Authorizations

- [General Requirements for All Licenses & Authorizations](#)
- [Colorado Endorsement Requirements](#)

## Information for Out-of-State Applicants

- [Credentialing Guide for Out-of-State Applicants](#)
- [Out-of-State Endorsement FAQ](#)
- [Licensed Out-of-State/Country Teacher Checklist](#)

## Apply for Licenses and Authorizations

- [Apply for a License or Authorization](#)



# Colorado

<http://www.cde.state.co.us/cdeprof/>

## Important Clarifications for Applicants Who Hold Out-of-State Credentials

- Educator licenses do not “transfer” to Colorado. Any holder of an educator license issued by another state, may meet or exceed Colorado’s requirements for the license and/or endorsement area(s) sought in one of the following ways:

**1. If you hold a valid teacher license** (not substitute, temporary, emergency, provisional or probationary) issued by another state that carries an identical endorsement to one issued by Colorado AND have three years' full-time licensed teaching experience in that state within the past seven, Colorado will issue a professional license with the identical endorsement requested.

**2. If you do not meet all of the requirements outlined above,** Colorado is then required to evaluate a candidate's application for the content area(s) of preparation.



# Colorado

<http://www.cde.state.co.us/cdeprof/>

- An Initial Teacher License may be issued to an applicant who:
  - Holds a bachelor's or higher degree from an accepted, regionally accredited institution of higher education.
  - Completed an approved teacher preparation program at an accepted institute of higher education.
  - Submits a complete application for licensure, including official transcripts, associated fees, and other supporting documentation.
  - Demonstrates professional competencies in the subject areas by completing 24 semester hours of course credit as demonstrated through transcript evaluation, OR passage of the Colorado State Board of Education-approved content assessment relevant to the area of endorsement sought.
- The initial certification is 3 years.



# North Dakota

[www.nd.gov/espb](http://www.nd.gov/espb)

**Q: How do I get a ND teaching license if I earned a degree in education outside of ND?**

A: We encourage anyone who completed teaching degree outside of ND to get a teaching license in the state where your degree was earned. This would enable you to then apply for an Other State Educator License (OSEL) and not have to meet ND standards (as you met the standards in the state the degree was earned.) If you are not able to get a teaching license in the state your degree was earned, then you will need to apply for an Out of State Reciprocal License and you will need to meet ND standards. A license can be issued and you could have up to 4 years to meet ND requirements.

**Q: If I have a valid teaching license in another state can I get a ND Teaching License?**

A: Yes. If you have completed a transcribed teacher education program, we will need a copy of your valid out-of-state teaching license and Confirmation of Other State Educator License form completed by your state's licensure agency. Apply online and the system will let you know what information is needed.





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### ND TEACH LOGIN

Click here to access our online application site

[Link to ND Teach login](#)



### PUBLIC LOOKUP

Click here to search for a ND teacher's license information

[Public Lookup](#)

### TEACH

Click here for

## Recent News

[View All News](#)

### Critical Shortage Areas

Thursday, April 12, 2018 - 04:00pm

The Education Standards and Practices Board declared all content areas, except physical education, as critical shortage teaching positions at their April 12, 2018 meeting for the 2018-2019 school year.

## Upcoming Events

There are currently no upcoming events listed.



# Montana



PUTTING MONTANA STUDENTS FIRST



- Families & Students
- Educators
- Leadership
- Contact

## Become a Licensed Montana Educator

## Welcome to Montana Educator Licensing

For a brief description of license options click here: [which license should I apply for?](#)

When applying online, please note the additional materials that must be sent in to complete your application. All application materials and required fees must be received before your application will be evaluated.

For additional information, please refer to [Frequently Asked Questions](#)

TEACHING & SPECIALIST LICENSES	ADMINISTRATIVE LICENSES	CAREER & TECHNICAL LICENSES	USEFUL RESOURCES
<ul style="list-style-type: none"><li><a href="#">Class 1 Professional Teaching License</a></li><li><a href="#">Class 2 Standard Teaching License</a></li><li><a href="#">Class 5 Provisional License</a></li><li><a href="#">Class 6 Specialist - School Counselor</a></li><li><a href="#">Class 6 Specialist - School Psychologist</a></li><li><a href="#">Class 7 Native American Language and Culture</a></li><li><a href="#">Class 8 Dual Credit Only Post-</a></li></ul>	<ul style="list-style-type: none"><li><a href="#">Class 3 Administrator's License - Special Education Supervisor</a></li><li><a href="#">Class 3 Administrator's License - Superintendent and Principal</a></li><li><a href="#">Class 3 Administrator's License - Supervisor</a></li></ul>	<ul style="list-style-type: none"><li><a href="#">Class 4 Career and Technical Teaching License</a></li></ul>	<ul style="list-style-type: none"><li><a href="#">Administrative Rules of Montana for Educator Licensing</a></li><li><a href="#">An Introduction to Indian Education for All</a></li><li><a href="#">Montana Educator Licensing Frequently Asked Questions</a></li><li><a href="#">Montana Jobs for Teachers</a></li><li><a href="#">Montana Required Praxis Tests</a><ul style="list-style-type: none"><li><a href="#">Montana Required Praxis Free Study Companions</a></li></ul></li><li><a href="#">OPI Licensure Forms</a></li></ul>

# Minnesota

<http://mn.gov/pelsb>

## Apply for an Initial License

- [Short-Call Substitute Application](#)
- [Tier 1 Application](#)
- [Tier 2 Application](#)
- [Tier 3 Application](#)
- [Tier 4 Application](#)
- [Career and Technical Education \(CTE\) or Career Pathways Application](#)
- [Fingerprint Card](#)
- [Name Change Form](#)
- [Licensure via Portfolio](#)

**Licensing system:**  
All new teacher licensing applications will follow the new tiered system and a new online licensing system.



# Tiered licensure in Minnesota

## TIER 1 REQUIREMENTS

**BACHELOR'S DEGREE**  
FOR ALL SUBJECTS EXCEPT CAREER & TECHNICAL ED (CTE)  
OR CAREER PATHWAYS COURSE OF STUDY (CP)\*

OR

\*CTE OR CP CANDIDATES MUST  
HAVE **ONE** OF THE FOLLOWING:

AA degree

Professional certification

Five years of relevant work experience

*Candidate must have a BA degree unless teaching Career and Tech Ed or Career Pathways, in which case must have AA degree, professional certification, or five years of relevant work experience.*

- ▶ Good for one year and can be renewed three times, though there are conditions under which districts can renew further.
- ▶ District and teacher apply jointly. District must show it could not find a Tier 2, 3, or 4 teacher.
- ▶ These teachers are not in the teacher bargaining unit and are not earning credit toward probation. Teachers at Tier 1 do not have continuing contract rights.

ANTICIPATED TRANSITION  
DETAILS CAN BE FOUND AT  
[HTTPS://EDUCATIONMINNESOTA.ORG/  
RESOURCES.ASPX#CREDENTIALS-LICENSURE.](https://educationminnesota.org/resources.aspx#credentials-licensure)

*Revised August 29, 2017. Subject to change.*

## TIER 2 REQUIREMENTS

**BACHELOR'S DEGREE**  
FOR ALL SUBJECTS EXCEPT CTE OR CP\*

AND

**TEACHER PREPARATION  
PROGRAM ENROLLMENT**

OR

**MASTER'S DEGREE**

OR

**TWO OF THE FOLLOWING:**

Completed teacher preparation program

Eight upper-division credits in subject area

Training in subject-specific teaching methods

Passing scores on state tests in subject area

Two or more years experience  
teaching in subject area

*Candidate must be enrolled in a teacher preparation program, OR have a master's degree, OR have two of the following: completed teacher preparation program; eight upper-division credits in subject area; training in subject-specific teaching methods; two years of experience teaching in subject area; passing scores on state tests in subject area.*

- ▶ Good for two years and can be renewed three times.
- ▶ District and teacher apply jointly.
- ▶ These teachers are in the teacher bargaining unit and are not probationary. However, if these teachers get to Tier 3, then two years of successful teaching at Tier 2 can count toward the Tier 3 requirement of three years of probation. Teachers at Tier 2 do not have continuing contract rights.

## TIER 3 REQUIREMENTS

**BACHELOR'S DEGREE**  
FOR ALL SUBJECTS EXCEPT CTE OR CP\*

AND

**PASSING SCORES**  
CONTENT AND PEDAGOGY

AND

**ONE OF THE FOLLOWING:**

Completion of a Minnesota-approved  
teacher preparation program (traditional  
or alternative, if accredited)

Completion of a prep program from  
another state that includes field-  
specific student teaching equivalent  
to requirements of MN programs

Portfolio in a given licensure field

Three years teaching experience at Tier 2  
without being placed on an improvement plan

Professional teaching license from  
another state, license in good standing,  
and two years of teaching experience

*Candidate has BA degree for all subjects except CTE or CP; passing scores on content and pedagogy exams; and ONE of the following: Completion of a Minnesota-approved teacher preparation program (traditional or alternative, if accredited); completion of a prep program from another state that includes field-specific student teaching equivalent to requirements of MN programs; portfolio in a given licensure field; professional teaching license from another state, license in good standing, and two years of teaching experience; three years of teaching experience under a Tier 2 license and evidence of summative evaluations that did not result in placement on an improvement plan.*

- ▶ Good for three years and can be renewed indefinitely.
- ▶ Teacher applies for the license.
- ▶ These teachers are in the bargaining unit and must complete three years of probation. If a teacher at Tier 3 got to Tier 3 via Tier 2, two years of teaching at Tier 2 can count toward the three-year probationary requirement. Teachers at Tier 3 have continuing contract rights after completion of the probationary period.

## TIER 4 REQUIREMENTS

**BACHELOR'S DEGREE**  
FOR ALL SUBJECTS EXCEPT CTE OR CP\*

AND

**COMPLETION OF  
PREPARATION PROGRAM**

AND

**PASSING SCORES**  
CONTENT AND PEDAGOGY

AND

**PASSING SCORES ON BOARD-  
APPROVED SKILLS EXAM**

AND

**THREE YEARS TEACHING  
EXPERIENCE IN MINNESOTA**

AND

**MOST RECENT SUMMATIVE EVALUATION MUST NOT  
HAVE RESULTED IN AN IMPROVEMENT PLAN**

*The candidate must meet all Tier 3 requirements, have completed a preparation program or portfolio, have passing scores on content and pedagogy exams and passing scores on board-approved skills exam. In addition, the most recent summative evaluation must not have resulted in placing the teacher on an improvement plan.*

- ▶ Good for five years and can be renewed indefinitely.
- ▶ Teacher applies for the license.
- ▶ These teachers are in the bargaining unit. Teachers at Tier 4 have continuing contract rights after completion of the applicable probationary requirement.



**THE VOICE FOR PROFESSIONAL  
EDUCATORS AND STUDENTS**

# QUESTIONS?

- Each state has their own rules & regulations. See individual state DOE websites for additional information.



# QUESTIONS?

- Have you completed
  - the self assessment [PDA Form](#)?
  - the [Diversity 4.d.1 Form](#)?
  - the [Evaluation of Clinical Educator](#)?
  - the [Evaluation of University Supervisor](#)?
  - the [EXIT SURVEY](#)?





**CONGRATULATIONS**

**GRADUATE!**

