APPENDIX F
JOURNAL ENTRY TEMPLATE

Name:
Employer:
Internship Start Date:
Today’s Date: 

Journal Entry #___, Weeks # _____
Dates: __________________
Hours Worked This Period: __________________

*Remember to submit an “action oriented” photo of student, worksite, and company logo

Please address the following:

• Specific Goals & Objectives for the week

• Insights Gained (learning experiences, new ideas, concepts)

• Problems encountered (relate challenges, and/or areas of concern and how the situations were handled):

• Note personal areas of strengths/weaknesses and university courses that related to these strengths or weaknesses:

• Other