



Outside Scholarship Detailed Information

(Please Print Legibly)

(Complete One Form for Each Scholarship)

Student's Name _____ BHSU Student ID _____

Student's Local/Cell Phone Number _____

Name of Scholarship _____ \$ _____

Donor's Name _____ Phone Number _____

Donor's Address _____

City _____ State _____ Zip _____

Donor's email address (if available) _____

If you do not know the donor name and address, please contact your High School Counselor for that information.

Is there specific information the donor needs from Black Hills State University prior to release of the scholarship? **Yes No**

If yes, please list what is needed, where does it need to be sent, other specifications requested (i.e. enrollment verification, etc.) **I cannot send transcripts to donors, students are responsible to complete this request.**

Please let the donor know the scholarship (s) need to be sent to Black Hills State University **if possible by August 1st and January 1st to be applied to your bill prior to classes starting each semester.** Scholarships will be divided equally between the fall and spring semesters unless the donor requests it differently. The scholarship should be mailed to:

Student Financial Services
Attn: Katie Nelson
1200 University Street; Unit 9670
Spearfish, SD 57799-9670

***If you have a copy of the certificate/letter of your scholarship award, please attach it to this form.
Katie Nelson – 605-642-6829***