



## AUTHORIZATION TO PAY FEDERAL STUDENT AID FOR EXPENSES

Federal student aid regulations allow Black Hills State University, BHSU, to credit (pay) federal student aid to the student's BHSU statement of account for South Dakota public university tuition, fees, contracted housing/food and other direct educational expenses.

However, the regulations require the completion of a written authorization to approve using federal student aid credit balances to pay all other institutional charges, including late charges, emergency loans, trip fees, library fines, parking expenses, minor prior-year school charges, and other educationally-related expenses that are billed to your account.

### Check below to indicate your choice:

\_\_\_\_\_ Yes, I approve using my federal student aid credit balance to pay all other institutional charges that may be assessed to my account. I understand that all charges to my account are a direct result of my enrollment with BHSU. Any remaining credit balance after all institutional charges are paid will be refunded to me.

\_\_\_\_\_ No, I do not approve using my federal student aid credit balance to pay all other institutional charges that may be assessed to my account. I understand that I am responsible to pay these other charges. I further understand that BHSU may, as applicable, use non-federal student aid (scholarships, loans, etc) to pay these other charges. Failure to pay these other charges timely may result in late charges, registration holds, and/or transcripts holds. I understand if I have a credit balance, my refund may be delayed up to 10 days.

This authorization will be used for all periods for which I am enrolled with BHSU.

I understand I must contact the BHSU Financial Aid Office if I choose to change my authorization and I must complete a new authorization form.

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PRINTED NAME

BHSU ID or Last 4 digits of SSN

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SIGNATURE

DATE

PHONE NUMBER

Please complete and return the form to the BHSU Financial Aid Office, 1200 University Street, Unit 9670, Spearfish, SD 57799-9670, or fax, (605) 642-6913. Thank you.