

## **Transcript Request**

BHSU Registrar's Office 1200 University St, Unit 9666 Spearfish SD 57799-9666 Fax: 605-642-6022

**Student Information** Full Name: Last M.I. **First** Address: Street/PO Address ZIP Code City ID Number: Home Phone Cell Phone If you graduated prior to 1988, please list all names that you may have had. Include your date of birth. Check all Regental schools that you have attended and those transcripts will be included with this request. ☐ DSU BHSU SDM&T ☐ SDSU ☐ USD DOB: Last Name(s): Send Transcript To copy(ies) of my transcript to the below address. copy(ies) of my transcript to the below address. Send ☐ End of Term ☐ Degree Posted ☐ End of Term ☐ Degree Posted Name: Name: Address: Address: City: City: State: Zip: State: **Signature** This request requires your signature. This form can not be saved, you must print and sign it. Then either mail this to the above address, or fax to our office at 605.642.6022. Date: **Payment Information** The fee is \$9.00 per transcript. We accept Visa, MasterCard, Discover, and American Express credit cards. In a continued effort to protect credit card numbers, the shaded portion below will be removed and shredded. Method of Payment Cash Check ○ Visa ○ Master Card ○ Discover ○ American Express Expiration Number: CVV: Date: