University Assessment Committee Meeting Minutes
Tuesday, January 25, 2011 at 3:30 pm
Enrollment Conference Room

In attendance: Erin Holmes, Danielle Brady, Holly Boomer, Priscilla Romkema, John Alsup, Janet Briggs, Mitch Hopewell, Pamela Carriveau, Taylor Degen and Gregg Galea.

Erin Holmes welcomed everyone to the meeting and introduced Taylor Degen as the new Student Senate Representative to the committee. She then asked if everyone had a chance to review the minutes of our last meeting and if so was there a motion to approve. Holly Boomer made the motion to approve the minutes with Pamela Carriveau seconding. The motion passed.

We reviewed the liaison assignments and program review list and discussed how can the program review and assessment process be combined into a single process?? We also discussed how the programs are grouped? Erin will make changes to place programs into the right areas as well as compile and list the program reviews and dates.

Erin handed out and briefly explained a draft proposal for Guidelines for Institution Program Review and Assessment Plan for committee members to review for inputs during our next meeting.

The Committee discussed what they thought the role of the Assessment Committee was? Are we in a consulting role or supervisory role? Are we here to Encourage, Support, Facilitate, and Promote or to police? The committee as a whole believed we are more in a consulting role then a police role. The value of the Committee evaluating the assessment reports was also discussed. Pam and Mitch volunteered to work with Erin to review current mission of committee and propose a new mission that reflects the view of a consultative role of the committee. This revised mission would be forwarded for review and approval to the committee for the next meeting in February.

The meeting was adjourned at 5:00 p.m.

If you have any comments or corrections, please inform Gregg Galea.
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