Graduate Council Meeting Minutes
Tuesday, February 16, 2010
Enrollment Conference Room

Attending: Dr. Kristi Pearce, Dr. Ahrar Ahmad, Dr. Patricia Simpson, Dr. Amy Fuqua, Dr. Tim Steckline, Dr. Garth Spellman, Mr. Rajeev Bukralia, Dr. Thomas (Mitch) Hopewell, Mr. Woody Walstrom, Student Representative, and Mr. Gregg Galea, Senior Secretary.

MSCI: Dr. Patricia Simpson presented the Existing Courses: Minor Modification form to delete several courses that are no longer used by the program for approval by the Council. For the most part, these classes that they wish to delete have been integrated into other courses or are simply no longer needed. Dr. Ahmad motioned to approve, seconded by Dr. Fuqua, and the vote to approve was unanimous. Dr. Simpson also reported that they will have 4 new cohorts starting this fall and that they should graduate 40+ students this May.

MSSL: Mitch Hopewell reported on the work to update and provide consistency in use of the Graduate Program of Study form and the Graduation documentation form. Dr. Hopewell, Dr. Spellman and Dr. Simpson worked together with April Meeker to prepare this format, and to make them available electronically. The forms will be posted on the Graduate Webpage. Dr. Pearce expressed appreciation to all three for their efforts in this matter. Dr. Hopewell also reported that a MSSL student is on his way to Haiti to help in the relief effort as the Airport Manager/Commander. This student action reflects the spirit of this particular graduate program.

MSIG: Dr. Garth Spellman stated that the main focus right now is recruiting for the fall. The program will have five openings this fall. Currently, there are seven applications with a great deal of international interest. Dr. Spellman also reported on his recent trip to San Diego to the American Ornithologists' Union where two MSIG students presented. He was proud of the students' performance and believed their talks were in the top five of the presenters.

MBA-AM: Dr. David Scarborough stated that the recruitment process for the initial cohort has begun. The marketing plan is implemented and they now have a link on the College of Business Facebook page. Five complete applications have been received to date, and they have responded to numerous inquiries. The faculty websites should be done soon with a common "look and feel'' to introduce prospective students to the faculty who will teach the coursework.

Ryan Clark's application for Graduate Faculty status was reviewed and a motion to approve was made by Dr. Spellman and seconded by Dr. Ahrar. Motion carried.

Minutes for the January meeting where reviewed with a motion by Dr. Ahrar and a second by Dr. Fuqua. Motion carried.

New Business

A copy of the Graduate Program Tri-Fold was given out to all for their review and recommendations for updating. The Council was asked to send suggestions and updates to Gregg Galea.

Dr. Pearce reported that though the Master of Science in Professional Science is working its way through the approval process, there is a moratorium on new program approval until the program productivity review is completed.

Rajeev Bukralia reported that he applied for grant money from the Electronic University Consortium (*EUC*) which operates under the auspices of the South Dakota Board of Regents for the MBA-AM program. This could fund various ways to help grow the program.

Meeting was adjourned at 4:30 pm.

If you have any comments or corrections, please inform Gregg Galea. Gregg.Galea@BHSU.edu.