

High School Dual Credit Program Add/Drop Form

South Dakota Board of Regents

*Black Hills State University – Dakota State University – Northern State University
South Dakota School of Mines & Technology – South Dakota State University – University of South Dakota*

This form is for students who are currently enrolled at a Regental institution (they have submitted an application prior to the required deadline, have been accepted, and are enrolled in courses) and are participating in the Reduced Tuition High School Dual Credit Program. Completed Add/Drop forms should be submitted to the Dual Credit Campus Contact(s) on the campus(s) you are enrolled in courses at.

Adding Courses: Students wishing to add additional courses must do so by close of business on the third day of classes.

Dropping Courses: Students may drop courses up until the traditional add/drop date.

Switching Courses: Students wishing to drop one course and switch to another may work with the Dual Credit Campus Contact at their institution, as students may be able to switch courses until the traditional add/drop date with the approval of faculty for the course they wish to add.

Legal Name: _____ Campus Student ID Number: _____
Last – First – Middle

Birth Date: _____ Email: _____

High School Attending: _____
School City State

Add/Drop Course Information

University you are enrolled at: BHSU DSU NSU SDSM&T SDSU USD

Semester you wish to add/drop a course: Fall 20____ Spring 20____ Summer 20____

Location of class(es) you are adding/dropping (Select all that apply.):
 On-campus Online University Center (Select Location Below)
 Pierre Sioux Falls Rapid City

I would like to:	Subject	Course Number	Section Number	Course Title	Credit Hours
<input type="checkbox"/> Add <input type="checkbox"/> Drop					
<input type="checkbox"/> Add <input type="checkbox"/> Drop					
<input type="checkbox"/> Add <input type="checkbox"/> Drop					

*Please note: Students are limited to enrollment in no more than 9 credit hours during a given academic term. Exemptions may be granted after approval by the System Vice President for Academic Affairs for the Board of Regents.

Signatures & High School Authorization:

Student Signature _____ Date _____

Parent/Guardian Signature _____ Date _____

School Official Signature _____ Date _____

School Official Name: _____ Phone: _____ Email: _____